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graph TD; A[Board of License Commissioners] --- B[Administrative Director/Agent]
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Board of License Commissioners

Administrative Director/Agent

## **LICENSE COMMISSION**

### **DEPARTMENT DESCRIPTION**

The License Commission has responsibility for granting Common Victualler and Alcohol Licenses in accordance with M.G.L., chapter 138 and 140 and enforcing the Commission's rules and regulations and state laws pertaining to licenses under their jurisdiction. The Board's mission is to serve the public efficiently and to grant or act upon license applications that will be an asset to the community.

The License Commission staff ensures that licensed premises operate in accordance with the rules and regulations established by the Commission and the Alcoholic Beverage Control Commission.

The Board coordinate communications with other departments as well, i.e., Health Department, Fire Prevention and Inspectional Services.

### **ACCOMPLISHMENTS**

1. Continued to improve communication by meeting with other departments involved with licensing.
2. Assisted the Treasurers Office with collecting unpaid taxes owed to city by licensees.
3. Provided assistance to Fire Prevention Bureau in collecting outstanding payments owed by licensees.

### **GOALS AND OBJECTIVES**

1. Continued to communicate with other departments involved with licensed premises.
2. Continue to visit all licensed premises to determine compliance with rules and regulations in order to protect the safety and health of the public.
3. Ensure all licensees are apprised of any changes in state laws and Board's rules and regulations.

DEPARTMENT:

113 - LICENSING COMMISSION

**CITY OF NEWTON BUDGET  
DEPARTMENT SUMMARY**

OBJECT SUMMARY	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009		TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE	
				ADJUSTMENTS				2009 To 2010	
52 - EXPENSES	1,171	1,301	1,896	0		1,896	1,896	0	0%
<b>SUB-TOTALS:</b>	<b>1,171</b>	<b>1,301</b>	<b>1,896</b>	<b>0</b>		<b>1,896</b>	<b>1,896</b>	<b>0</b>	<b>0%</b>
<b>DEPARTMENT TOTALS:</b>	<b>1,171</b>	<b>1,301</b>	<b>1,896</b>	<b>0</b>		<b>1,896</b>	<b>1,896</b>	<b>0</b>	<b>0%</b>

FUNCTIONAL ELEMENT SUMMARY	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009		TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE	
				ADJUSTMENTS				2009 To 2010	
0111301 LICENSING	1,171	1,301	1,896	0		1,896	1,896	0	0%
<b>DEPARTMENT TOTALS:</b>	<b>1,171</b>	<b>1,301</b>	<b>1,896</b>	<b>0</b>		<b>1,896</b>	<b>1,896</b>	<b>0</b>	<b>0%</b>

LICENSING	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009		TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE	
				ADJUSTMENTS				2009 To 2010	
52 - EXPENSES	1,171	1,301	1,896	0		1,896	1,896	0	0%
<b>SUB-TOTALS:</b>	<b>1,171</b>	<b>1,301</b>	<b>1,896</b>	<b>0</b>		<b>1,896</b>	<b>1,896</b>	<b>0</b>	<b>0%</b>
<b>Element Totals:</b>	<b>1,171</b>	<b>1,301</b>	<b>1,896</b>	<b>0</b>		<b>1,896</b>	<b>1,896</b>	<b>0</b>	<b>0%</b>