

# Pre-Application Outdoor Dining in On-Street Parking Spaces

This application is to request approval for use of parking spaces for outdoor dining. Once approved, you will be sent the Licensing Commission Application for Temporary Extension of Premises for use of on-street spaces for submittal and final approval.

## 1. Contact Information

Name \_\_\_\_\_

Restaurant Name \_\_\_\_\_

Restaurant Address \_\_\_\_\_

ZIP/Postal Code \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

2. Restaurants may request expansion into parking spaces beyond their frontage with written approval abutting ground floor tenant(s). Are you proposing to expand beyond your frontage?  NO  YES (please attach a letter or email from abutting first floor storefront tenant)

3. How many parking spaces are you requesting to use? \_\_\_\_\_

4. Protective concrete barriers are required along the three edges of your seating facing the street, unless otherwise specified by the City. If available, do you want the City to provide and install barriers for your establishment?  YES  NO

5. Please attach an image showing the exact parking spaces you wish to use

6. Please attach a sketch depicting the layout of outdoor dining area, including the tables and chairs and barriers.

Return with attachments to Nicole Freedman, Director of  
Transportation Planning, [Nfreedman@newtonma.gov](mailto:Nfreedman@newtonma.gov), 617-879-8148