



## Business, Finance and Planning

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TO: School Committee, Horace Mann Community

FROM: Liam Hurley, Assistant Superintendent/Chief Financial & Administrative Officer  
Stephanie K. Gilman, Director of Planning, Project Management & Sustainability

DATE: February 26, 2021

RE: Horace Mann Summary Report

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Attached please find the Horace Mann Summary Report from Raymond Design Associates (RDA). Raymond Design Associates was hired in 2019 to help address the immediate short term needs in the building for the Horace Mann School. RDA was also hired in 2020 to do a feasibility study to assess existing conditions and space use, and to help develop a long range space plan for a possible future project.

The report includes a summary of the short term improvement projects that have been completed at Horace Mann as of September 2020, as well as a summary of the work that has been done to assess and document current space use and long range space needs.

The report includes four exhibits:

1. Plans of the building as it was when it was renovated to be used as swing space in 2013.
2. Plans of the building as it currently exists, after completion of all improvements in September 2020.
3. Preliminary conceptual long range plans based on MSBA and Newton space guidelines.
4. MSBA Space Template with Proposed Space Program for the Conceptual Long Range Plan.

As outlined in the report, many improvements have been completed to improve the teaching and learning environment in the building. In addition, as noted in the [November 3, 2020 Letter](#) to the Horace Mann Community, the long range project is now included in the City's [Capital Improvement Plan](#) (CIP).

The next step is to work together with the School Committee to update the Long Range Plan for all Newton Public School facilities. The long range planning process will consider the relative priority of various school projects based on existing facility conditions, updated enrollment projections, potential project logistics and swing space needs, and, in collaboration with the City, potential funding availability.

The update of the long range plan will dovetail with the annual update of the City's Capital Improvement Plan (CIP), which looks at all capital needs across the City. The NPS team will continue to work in collaboration with the School Committee, City Council and the Executive office regarding project prioritization and potential funding availability for School projects as part of the CIP process.