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**Preliminary Screening Committee for the position of**

**City Clerk/Clerk of the Council**

**City of Newton**

**Wednesday, March 31, 2021**

The Preliminary Screening Committee for the position of City Clerk/Clerk of the Council will hold this meeting as a virtual meeting on Wednesday, March 31, 2021 at 1:00 p.m. To view this meeting using ZOOM use this link: <https://us02web.zoom.us/j/86499016256> or call 1-646-558-8656 and use the following meeting ID: **864 9901 6256**

**AGENDA**

1. Open meeting by Committee Chair Susan Albright
2. Committee may enter **Executive Session**

*“To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening.”*

3. Adjourn

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The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the City of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.