

CITY OF NEWTON, MASSACHUSETTS
PURCHASING DEPARTMENT
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May 10, 2021

ADDENDUM #1
INVITATION FOR BID #21-68

ANNUAL WINDOW SYSTEM REPAIRS & REPLACEMENT
AT VARIOUS CITY OF NEWTON FACILITIES

THIS ADDENDUM IS TO ANSWER THE FOLLOWING QUESTIONS:

Q1. We are interested in bidding on the above RFP, and have a question related to the term(s) of the contract and associated "not to exceed" amount.

Per the language below, the 2019 RFP was for a one-year term with the City of Newton having the right to renew for an additional one-year term with no price increases - and a "not to exceed" amount for both years of \$149,900.

The term of this contract shall extend from July 1, 2019 through June 30, 2020. The City shall have the option, at its sole discretion, to renew this Contract for one (1) additional one (1) year term, with no change in the contract terms and conditions and price. Total payments for the initial term and the additional term under this contract shall not exceed \$149,500 unless the contract total has been increased by a duly executed change order.

A1. The term is July 1, 2021 through June 30, 2022 with City renewal options of two (2) additional one year terms. The total contract value has been set at \$149,000 so that the DCAMM certification requirements are not triggered.

Q2. The 2021 RFP is also for an initial one-year term, but with the City of Newton having the right to renew for two additional one-year terms. This takes the potential term to three years, but the not-to-exceed amount remains the same as for a two-year period. Contract language below.

The term of this contract shall extend from July 1, 2021 through June 30, 2022. The City shall have the option, at its sole discretion, to renew this Contract for two (2) additional one (1) year term, with no change in the contract terms and conditions and price. Total payments for the initial term and the additional term under this contract shall not exceed \$149,500 unless the contract total has been increased by a duly executed change order.

A2. The total contract value is correct, \$149,500.

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR
BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD
RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.**

Thank you.



Nicholas Read
Chief Procurement Officer