

CITY OF NEWTON
IN CITY COUNCIL
COUNCIL ORDER

July 1, 2021 – June 30, 2022 Budget
#1-21(3)

GENERAL FUND

ORDERED:

(1) That, to meet the expenses of the City of Newton, including the School Department, for the fiscal year commencing July 1, 2021, and ending June 30, 2022, General Fund appropriations in the amount of \$462,669,539, as itemized in the attached Schedule of Appropriations on pages 7-8, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of Her Honor the Mayor:

Estimated FY 2022 General Fund Revenue	\$ 451,193,667
Other Available Funds:	
Transfer from American Rescue Plan Act Fund	4,603,645
Transfer from Sewer Fund	1,992,375
Transfer from Water Fund	1,690,155
Transfer from Stormwater Management Fund	778,320
Transfer from CATV Franchise Fee Fund	430,000
Transfer from Solid Waste Activities	226,200
Transfer - Sale of Recyclable Materials	87,603
Transfer - Parking Meter Receipts (Prior to MMA)	43,397
Transfer - NCGF Golf Days Receipts	15,000
Fund Balance - Free Cash	1,500,000
Fund Balance - NNHS MSBA Reimbursement	61,823
Fund Balance - NSHS MSBA Reimbursement	47,354
Total Other Available Funds	11,475,872
Total General Fund Financing	\$ 462,669,539

ORDERED:

(2) That, for purposes of financing the FY 2022 General Fund appropriations specified above, the Comptroller is hereby authorized to make the following inter-fund transfers to the General Fund, from the following sources:

From	Purpose	Amount
American Rescue Plan Act Fund	Municipal Services Support	\$ 4,603,645
Sewer Fund	Administrative overhead/support	1,992,375
Water Fund	Administrative overhead/support	1,690,155
Stormwater Management Fund	Administrative overhead/support	778,320
CATV Franchise Fee Fund	Administrative overhead	430,000
Solid Waste Revolving	Solid waste collection & disposal	226,200
Sale of Recycling Materials Fund	Solid waste collection & disposal	87,603
Parking Meter Receipts (Prior to MMA)	Municipal Services Support	43,397
NCGF Golf Day Receipts	Recreation services	15,000
Total Transfers from other funds		\$ 9,866,695

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ORDERED:

(3) That, for purposes of implementing the FY 2022 General Fund Budget, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2022 appropriations voted in the General Fund to the following funds:

From	Purpose	Amount
Transfer to Workers Compensation Fund	Workers compensation benefits	\$ 800,000
Total Transfers to other funds		\$ 800,000

COMMUNITY PRESERVATION FUND

ORDERED:

(4) That, to meet the administrative expenses of the City of Newton Community Preservation Special Revenue Fund, for the fiscal year commencing July 1, 2021 and ending June 30, 2022, Community Preservation Special Revenue Fund appropriations in the amount of \$4,788,770 as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of Her Honor the Mayor:

Estimated Fiscal Year 2022 CPA Fund Revenue	\$ 4,788,770
Total CPA Fund Financing	\$ 4,788,770

SEWER UTILITY FUND

ORDERED:

(5) That, to meet the expenses of the City of Newton Sewer Utility Special Revenue Fund, for the fiscal year commencing July 1, 2021 and ending June 30, 2022, Sewer Utility Special Revenue Fund appropriations in the amount of \$31,665,953, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of Her Honor the Mayor:

Estimated FY 2022 Sewer Rate Revenue	\$ 31,022,119
Other Available Funds:	
Transfer from Water Fund	643,834
Total Sewer Fund Financing	\$ 31,665,953

ORDERED:

(6) That, for purposes of implementing the FY 2022 General and Sewer Utility Special Revenue Fund budget, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2022 appropriations voted in the Sewer Utility Fund to the following funds:

From	Purpose	Amount
Transfer to General Fund	Administrative overhead	\$ 1,992,375
Transfer to Workers Compensation Fund	Workers compensation	250,000
Transfers to other funds		\$ 2,242,375

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STORM WATER MANAGEMENT FUND

ORDERED:

(7) That, to meet the expenses of the City of Newton Storm Water Management Special Revenue Fund, for the fiscal year commencing July 1, 2021 and ending June 30, 2022, Storm Water Management Special Revenue Fund appropriations in the amount of \$3,795,000 as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of Her Honor the Mayor:

Estimated FY 2022 Storm Water Fund Revenue	\$	3,795,000
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WATER UTILITY FUND

ORDERED:

(8) That, to meet the expenses of the City of Newton Water Utility Special Revenue Fund, for the fiscal year commencing July 1, 2021 and ending June 30, 2022, Water Utility Special Revenue Fund appropriations in the amount of \$25,110,876, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of Her Honor the Mayor:

Estimated FY 2022 Water Rate Revenue	\$	25,110,876
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ORDERED:

(9) That, for purposes of implementing the FY 2022 General and Water Utility Special Revenue Fund budgets, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2022 appropriations voted in the Water Utility Fund to the following funds:

From	Purpose	Amount
Transfer to General Fund	Administrative overhead	\$ 1,690,155
Transfer to Sewer Fund	Administrative overhead	643,834
Transfer to Workers Compensation Fund	Workers compensation	250,000
Transfers to other funds		\$ 2,583,989

OTHER SPECIAL REVENUE FUNDS

ORDERED:

(10) That pursuant to the requirements of sections 53A and 53E 1/2 of Chapter 44 of the Massachusetts General Laws, the following departmental revolving, gift, and grant fund spending limits are approved for the fiscal period July 1, 2021 through June 30, 2022:

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Revolving & Gift Funds:		
Department	Revolving/Gift Fund	Authorization
City Council	Rockwell Charity Fund Gift	\$ 3,000
City Council	Off Leash Dog Park Administration Revolving	1,100
Comptroller	Nathan Alden Robinson Memorial Fund Gift	300
Conservation Commission	Environmental Education Revolving	55,000
Conservation Commission	Conservation Land Maintenance Revolving	35,000
Health & Human Services	Youth Outreach Program Donation Gift	2,384
Health & Human Services	Youth Services Gift	586
Health & Human Services	CHNA Youth Services Gift	573
Health & Human Services	Charles River Medical Gift	499
Health & Human Services	Homeless Shelter Gift	148
Health & Human Services	Campership Program Gift	110
Health & Human Services	United Way-Youth Commission Gift	100
Health & Human Services	Holiday Food Gift & Donations	19
Health & Human Services	Active Newton Revolving	3,048
Health & Human Services	Emergency Assistance Revolving	2,546
Health & Human Services	Human Rights Commission Revolving	704
Newton Public Library	Use of Library Building & Equipment Revolving	2,500
Newton Public Schools	School Transportation Revolving	540,000
Newton Public Schools	Out of District ELL Tuition Revolving	300,000
Newton Public Schools	Elementary Early Morning Program Revolving	285,000
Newton Public Schools	Elementary Instrumental Music Revolving	150,000
Newton Public Schools	Out of District SPED Tuition Revolving	125,000
Newton Public Schools	Voc Education - Graphics Comm. Revolving	60,000
Newton Public Schools	High School Parking Revolving	55,000
Newton Public Schools	Middle School Activities Revolving	35,000
Newton Public Schools	High School Drama Revolving	30,000
Newton Public Schools	Out of District Regular Instr. Tuition Revolving	25,000
Newton Public Schools	All City Band/Chorus/Orchestra Revolving	20,000
Newton Public Schools	Newton Teacher Training Institute Revolving	10,000
Parks & Recreation	Field Maintenance Gift	150,000
Parks & Recreation	Tree Planting Gift	2,000
Parks & Recreation	Emerson Playground Gift	600
Parks & Recreation	Camp Program Revolving	1,600,000
Parks & Recreation	Recreation Activity/Class Revolving	1,600,000
Parks & Recreation	Tree Ordinance Revolving	600,000
Parks & Recreation	Off Leash Dog Park Revolving	150,000
Parks & Recreation	Arts in the Park Revolving	120,000
Parks & Recreation	Senior Citizen Program Revolving	80,000
Parks & Recreation	Park Land Maintenance Revolving	70,000
Parks & Recreation	Landscape Maintenance Revolving	50,000
Planning	Friends of Houghton Garden Gift	100
Police	Cops & Kids Program Gift	2,000
Public Buildings	Branch Library Re-Use Revolving	40,000
Public Works	Waste Management Recycling Prog Gift	10,000
Public Works	Street Opening Permit Revolving	300,000
Public Works	Sidewalk/Curb Betterment Revolv.-Unrestricted	100,000
Public Works	Sidewalk/Curb Betterment Revolving-Individuals	100,000
Senior Center	Senior Center Revolving	60,000
Senior Center	Senior Center Memorial Revolving	20,000
Senior Center	Council on Aging Revolving	20,000
Senior Center	Senior Transportation Revolving	10,000
Veteran Services	Veteran Services Gift	5,000
Total Revolving Funds & Gifts		\$ 6,832,317

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State & Federal Grants:		
Department	Grant	Authorization
City Council	State Extended Polling Hour Grant	\$ 25,000
Executive	COVID 19/20 Cares Act	10,000,000
Fire	Federal Assistance to Firefighters Grant	500,000
Fire	State Regional HAZMAT Response Grant Program	50,000
Fire	COVID 19 Emergency	50,000
Fire	Federal Emergency Management Performance Grant	25,600
Health & Human Services	State School Health Nursing Grant	150,000
Health & Human Services	NACCHO/MRC Capacity Building Grant	22,977
Health & Human Services	Tobacco Control Program Grant	19,241
Health & Human Services	Sewer Emergency Relief Grant	8,669
Health & Human Services	COVID Flu	7,500
Health & Human Services	MA Housing Hoarding Services Grant	5,000
Health & Human Services	Federal AFDO Training Grant (FDA programs)	3,000
Health & Human Services	Newton Cares/Risk ID/Suicide Intervention Pgm. Grant	2,270
Health & Human Services	Federal CDC Public Health Emergency Prep. Grant	1,000
Newton Public Library	State Library Aid Grant	125,000
Parks & Recreation	State Arts Lottery Grant	25,000
Planning	Federal HOME Grant	5,996,673
Planning	Federal HOME Grant- American Rescue Plan	5,406,962
Planning	Federal Community Development Block Grant	4,703,115
Planning	ECV20 Emergency Solutions Grant	818,290
Planning	Federal CDBG - CARES Grant	294,645
Planning	Federal Emergency Solutions Grant	291,188
Planning	Federal HUD COC West Newton Armory Grant	42,050
Police	State E-911 Dispatch Grant	250,000
Police	State Municipal Police Staffing Grant	100,000
Police	State Traffic Safety Grant	50,000
Police	COVID 19 Emergency	50,000
Police	State SETB Dispatch Grant	25,000
Police	State Pedestrian Safety Grant	10,000
Public Works	State Chapter 90 Highway Improvement Grant	6,000,000
Public Works	MassWorks Grant	300,000
Public Works	MassDEP Recycling Dividends Grant	250,000
Senior Center	State Council on Aging Formula Grant	222,632
Senior Center	Department of Transportation (DOT) Grant	200,000
Senior Center	Federal Community Development Block Grant	60,000
Total Grants		\$ 36,090,812

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(11) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Employee Memorial Fountain Committee, and to credit said income to the Employee Memorial Fountain Committee gift account on a quarterly basis.

(12) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Newton Council on Aging Commission and to credit said income to the Newton Council on Aging revolving fund on a quarterly basis.

(13) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Newton Community Education program and to credit said income to the Newton Community Education revolving fund on a quarterly basis.

(14) Any item of equipment with an expected life of more than a year and with a unit value of \$1,000 or more shall be classified as capital outlay.

(15) Municipal fringe benefit appropriations and expenditures, even though budgeted in individual departmental budgets, shall be under the expenditure control of the Human Resources Director. The Comptroller may transfer fringe benefit appropriations between departments in order to meet actual fiscal year 2022 obligations.

(16) Municipal department salary and wage savings, resulting from employees being compensated from the Workers Compensation Self Insurance Fund, may be transferred by the Comptroller, with prior approval of the appropriate department head, to the Workers Compensation Self Insurance Fund.

**CITY OF NEWTON, MASSACHUSETTS
FISCAL YEAR 2022 BUDGET
APPROPRIATION SCHEDULE
DRAFT AS OF 6/10/21**

	Personal Services (6)	Expenses	Fringe Benefits (5)	Intergovernmental	Debt Service & Capital Outlay (4)	Other	Total
GENERAL FUND:							
City Clerk/Clerk of the City Council	\$ 1,559,438	\$ 182,075	\$ 387,658	\$ -	\$ 5,000	\$ -	\$ 2,134,171
Executive	958,844	350,100	117,952	-	-	-	1,426,896
Comptroller	587,803	134,200	76,493	-	-	-	798,496
Insurance	-	681,000	-	-	-	-	681,000
Purchasing/General Services	398,963	61,000	87,056	-	-	-	547,019
Assessing	1,099,135	63,500	151,523	-	-	-	1,314,158
Treasury/Collections	739,865	401,050	167,742	-	-	-	1,308,657
City Solicitor/Legal Settlements	1,535,945	272,175	217,088	-	-	-	2,025,208
Human Resources	713,455	224,750	204,983	-	-	-	1,143,188
Financial Services	689,518	66,513	115,392	-	-	-	871,423
Information Technology	1,239,168	684,008	225,307	-	106,000	-	2,254,483
Planning & Development	1,743,850	289,300	161,051	-	25,000	-	2,219,201
Public Buildings	2,690,832	2,242,865	512,475	-	250,000	-	5,696,172
Police	18,917,535	894,445	3,205,688	-	404,000	-	23,421,668
Fire	21,955,302	1,099,975	3,435,743	-	90,000	-	26,581,020
Inspectional Services	1,543,935	53,960	227,455	-	-	-	1,825,349
Public Works	10,006,779	18,202,706	1,984,303	-	420,000	-	30,613,788
Health & Human Services	3,574,499	850,350	661,238	-	-	-	5,086,087
Senior Services	297,611	422,700	81,287	-	-	-	801,598
Veteran Services	83,928	128,500	1,217	-	-	-	213,645
Newton Public Library	4,104,746	1,275,472	699,888	-	-	-	6,080,106
Parks & Recreation	3,429,247	3,043,866	681,950	-	225,000	-	7,380,063
Newton History Museum	248,845	26,620	33,983	-	-	-	309,449
Debt Maturities & Interest	-	-	-	-	24,571,953	-	24,571,953
Retirement & Retiree Health Benefits	-	-	48,152,428	-	-	-	48,152,428
Wage/Salary Reserve	2,636,500	-	-	-	-	-	2,636,500
Budget Reserve	-	-	-	-	-	500,000	500,000
Snow & Ice Reserve	-	-	-	-	-	1,500,000	1,500,000
Workers Compensation Fund Transfer	-	-	-	-	-	800,000	800,000
State Assessments (3)	-	-	-	6,567,883	-	-	6,567,883
Newton Public Schools (1)/(2)	-	-	-	-	-	253,207,930	253,207,930
GENERAL FUND TOTAL	\$ 80,755,745	\$ 31,651,130	\$ 61,589,899	\$ 6,567,883	\$ 26,096,953	\$ 256,007,930	\$ 462,669,539

COMMUNITY PRESERVATION FUND:

Community Preservation	\$ 84,873	\$ 49,849	\$ 20,130		\$ 1,000		\$ 155,852
Debt Maturities & Interest					693,103		693,103
Retirement			25,058				25,058
Fund Reserves						3,914,757	3,914,757
General Fund Transfer							-
COMMUNITY PRESERVATION FUND TOTAL	\$ 84,873	\$ 49,849	\$ 45,188	\$ -	\$ 694,103	\$ 3,914,757	\$ 4,788,770

STORMWATER FUND:

Stormwater Management	\$ 821,330	\$ 852,950	\$ 112,031		\$ 75,000		\$ 1,861,311
Debt Maturities & Interest					414,037		414,037
Budget Reserve						525,576	525,576
General Fund Transfer						778,320	778,320
Workers Compensation Fund Transfer						100,000	100,000
Retirement			115,756				115,756
STORMWATER FUND TOTAL	\$ 821,330	\$ 852,950	\$ 227,787	\$ -	\$ 489,037	\$ 1,403,896	\$ 3,795,000

**CITY OF NEWTON, MASSACHUSETTS
FISCAL YEAR 2022 BUDGET
APPROPRIATION SCHEDULE
DRAFT AS OF 6/10/21**

	Personal Services (6)	Expenses	Fringe Benefits (5)	Intergovernmental	Debt Service & Capital Outlay (4)	Other	Total
SEWER FUND:							
Sewer Maintenance & Operation	\$ 2,203,092	\$ 1,432,550	\$ 535,371		\$ 630,000		\$ 4,801,013
MWRA Sewer Assessment				22,492,759			22,492,759
Debt Maturities & Interest					1,395,301		1,395,301
Retirement & Retiree Health Benefits			609,505				609,505
Operating Reserve						125,000	125,000
Workers Compensation Fund Transfer						250,000	250,000
General Fund Transfer						1,992,375	1,992,375
TOTAL SEWER FUND TOTAL	\$ 2,203,092	\$ 1,432,550	\$ 1,144,876	\$ 22,492,759	\$ 2,025,301	\$ 2,367,375	\$ 31,665,953

WATER FUND:							
Water Maintenance & Operation	\$ 1,966,045	\$ 1,833,000	\$ 501,401		\$ 550,000		\$ 4,850,446
MWRA/DEP Water Assessments				13,812,627			13,812,627
Debt Maturities & Interest					2,892,630		2,892,630
Retirement & Retiree Health Benefits			871,184				871,184
Operating Reserve						100,000	100,000
Workers Compensation Fund Transfer						250,000	250,000
General Fund Transfer						1,690,155	1,690,155
Sewer Fund Transfer						643,834	643,834
WATER FUND TOTAL	\$ 1,966,045	\$ 1,833,000	\$ 1,372,585	\$ 13,812,627	\$ 3,442,630	\$ 2,683,989	\$ 25,110,876

TOTAL APPROPRIATIONS - ALL FUNDS	\$ 85,831,084	\$ 35,819,479	\$ 64,380,334	\$ 42,873,269	\$ 32,748,024	\$ 266,377,947	\$ 528,030,138
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(1) Includes Appropriation for Inter-Fund Transfers.

(2) Single Department Appropriation for Newton Public Schools per School Finance Law.

(3) Includes Estimated State & County Assessments.

(4) Any item of equipment with a value of \$1,000 or more shall be considered capital outlay.

(5) The Comptroller may transfer fringe benefit appropriations between departments as needed.

(6) Departmental salary and wage savings, resulting from employees being on workers compensation, may be transferred to the Workers Compensation Self-Insurance Fund by the Comptroller, with prior approval of the appropriate department head.