



Preliminary Screening Committee for the position of

City Clerk/Clerk of the Council

City of Newton

Wednesday, June 16, 2021

RECEIVED

By City Clerk at 4:47 pm, Jun 11, 2021

9:00 a.m.

Please Note: This meeting has been scheduled as an in-person meeting at City Hall (1000 Commonwealth Avenue, Newton, MA. 02459) because the Covid protocols for remote meeting attendance/participation will end on June 15, 2021, unless extended by state action. Please note that, if the protocols are extended, the meeting format may be changed at the direction of the chair from in-person only to a combination of in-person and remote attendance/participation allowed, or to remote attendance/participation only. In the event that this meeting is remote, please use the following link to attend:

<https://us02web.zoom.us/j/84298806058>

Accordingly, prior to the meeting, please check the City's website for updated information on the meeting format and how you may attend/participate. You can also call the Clerk's Office for more information at 617-796-1210.

AGENDA

1. Open meeting by Committee Chair Susan Albright
2. Committee may enter **Executive Session**

"To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening."

3. Adjourn

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the City of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.