

Newton Parks and Recreation Department Summer Fun at Franklin

When: Monday through Friday July 6 – August 20, 2021 (no camp on July 5th)
Standard Day 8:30 am – 3:30 pm Extended Day 8:00 am – 5:30 pm

Where: **Franklin Elementary School, 125 Derby St, Newton, MA 02465**
Extended Day and CIT's use the back parking lot entrance between 171 & 177 Cherry St

Telephone Numbers: Camp Cell Phone 617-938-2097
 Parks and Recreation Office 617-796-1500

If your child is going to be absent, please call the camp cell phone to let us know. Questions about camp should be directed to the camp directors by calling the camp cell phone or talking with the directors at camp.

Covid Guidelines for Camps:

Newton Parks, Recreation & Culture is following the CDC and state of Massachusetts guidelines and recommendations regarding face masks. These guidelines include important mitigation strategies that limit the spread of the COVID-19 virus and are based on the best practices of maintaining distance, practicing good hand hygiene and staying home when sick.

For those who are fully vaccinated, a face mask is no longer required. For those that are not fully vaccinated, a face mask is strongly recommended indoors.

What does this mean for our summer camps?

1. Our expectation is for campers, CIT's and staff to wear a mask indoors when social distancing can't be maintained.
2. Parents should do a home health assessment each day to check for signs and symptoms of illness. Any child that is not feeling well or showing symptoms such as a cough, fever, chills, nausea or diarrhea, headache, runny nose (not allergy related) etc, must stay home.
3. Campers will be assigned to a specific cohort group for each week of camp. Cohort groups may at times be in the same area as another cohort group, but they will maintain social distance between cohort groups when possible.
4. Campers and parents should maintain social distancing if they arrive at the same time as another participant during drop off and pick up.
5. Activities that occur indoors will be designed to encourage social distancing.
6. Windows will be open to aid in ventilation when possible.
7. Hand sanitizer will be available in each room throughout the duration of the program.

Campers, CIT's and staff are welcome to wear a mask, even while outdoors, if they feel more comfortable wearing masks in group settings. Parents that want their child to wear a mask during additional times should communicate that with their child and their child's group staff members at camp.

Please understand that if your child is not feeling well after they arrive at camp, they will need to be picked up within 30 minutes of you or the emergency contact being called. Please be sure to list additional emergency contacts and people allowed to pick up if you work more than 30 minutes away from camp or don't have the ability to leave work when called.

Sessions Enrolled In:

To see what you are enrolled in go online to www.newtonmarec.com and click on the account tab to log in. Once logged in, click on the registrations button to see what your child is registered for.

Groups:

Campers will be divided into cohort groups for camp. Groups are usually organized by school and grade and may be a mix of grades. Groups typically consist of 8 – 12 campers, 1 or 2 CIT's, and 2 staff. Staff and CIT's may change from week to week.

Arrival and Dismissal Information:

An adult must sign children in and out each day. Please be on time when picking up and understand that we will need to charge a late fee (\$1.00 per minute) for campers that are picked up late because we have to pay our staff that stay late with campers. Excessive late pickups will be cause for dismissal from the program. All campers should arrive in a mask.

Extended Day Please use the back parking lot located between 171 and 177 Cherry Street for extended day drop off and pick up. Please keep social distancing as you arrive.

1. Morning Drop Off - campers may be dropped off starting at 8:00 am. Please walk your child to the **CAFETERIA ENTRANCE** to sign them in with a staff person. If you arrive after 8:30 am you will need to bring your child to their specific classroom to sign in.
2. Afternoon Pick Up - extended day campers will do group activities until 4:35 pm, and then move to the cafeteria for additional extended day activities until they are picked up. If you arrive before 4:35 you will need to call the camp cell phone. Our latest extended day pickup time is 5:30 pm. Please be on time when picking up.

Standard Day Please park on Derby St in front of the school and walk up the stairs next to the modular classrooms for drop off and pick up. Please keep social distancing as you arrive.

1. Morning Drop Off - campers may be signed in starting at 8:30 am. Please walk your child to the door at the top of the stairs next to the modular classrooms to sign in. A director will be available to help guide you.
2. Afternoon Pick Up – campers can be picked up starting after 3:15 pm and need to be picked up by 3:30 pm. Pick up will also be at the top of the stairs next to the modular classrooms.

CIT's

1. CIT's should check in at the CAFETERIA ENTRANCE off of the back parking lot at 8:15 am and will be dismissed from the Cafeteria entrance at 3:45 pm. **The back parking lot located between 171 and 177 Cherry Street.**
2. CIT's may sign themselves in or out of camp with parent permission. Please fill out and submit the permission form if you want your CIT to be able to sign themselves in or out. Please note that CIT's may not sign in or out younger siblings.

Things to Bring:

All campers should bring a water bottle and sunscreen with their name on it. If your child needs help applying sunscreen, please send in a spray sunscreen (we're not allowed to apply lotion sunscreen). Campers also need to bring a snack and lunch each day. Extended day campers should bring an afternoon snack as well. We hope to offer some water activities at camp on hot days, so campers may want to bring in a bathing suit or change of clothes and towel to keep at camp. Sneakers or sturdy shoes are best for our everyday activities. All campers should arrive in a mask as they will start their day indoors. Campers may want to bring a back up mask as well.

Payments and Paperwork:

Please understand that any camp balances or outstanding paperwork must be submitted before your child can attend camp. You can check to see if you have a balance when you log into your account at www.newtonmarec.com. For paperwork, we use ePACT to collect all of our camper paperwork including physicals and medication forms. To check your paperwork status, make a change or add additional forms, please go to www.epactnetwork.com and log into your account and follow the steps below:

1. If you haven't submitted your paperwork yet you should have a message in the My Requests section at the top of the screen. Please be sure to fill out all of the information and on the last page initial each of the waivers before clicking the SHARE button to submit your forms. Your forms are not submitted until you have shared them.
2. If you have submitted your forms but need to add a form or make changes, click on the My ePACT section at the top left hand side of the screen. Scroll down to the My Connected Organizations section and click on the program you want to edit. A pop up will show up and allow you to click on a specific family member. Click on the family member that you want to make changes or additions for. From there you can click on the edit button in any section to make changes. To upload your child's physical form or medication paperwork, scroll down to the Shared Files section and click edit.

Medication:

Any child that will be taking medication at camp (including inhalers or epi pens) must have the appropriate medication forms filled out per Health Department and State regulations. The medication must be brought to camp in its original container and labeled with your child's name. Please be sure this paperwork is submitted before camp starts. A copy of these forms is available in the Shared Files section in ePACT, or feel free to email for a set of forms to fill out.

Camper Expectations:

For the enjoyment and safety of everyone involved, campers are expected to adhere to the following rules:

1. Listen to the staff and instructors at all times.
2. Stay with your group or buddy at all times and never go anywhere alone.
3. Treat **everyone** with respect. Fighting, bullying, or physically aggressive behavior toward staff members and other campers will not be tolerated and may be cause for dismissal.
4. Respect other people's personal space.
5. Use camp materials appropriately and gently to avoid damaging them. Destroying or taking property belonging to another person or the camp will not be tolerated.
6. Most important – HAVE FUN AND ENJOY THE SUMMER!!!!!!