



Nicole Banks -  
Commissioner 246  
Dudley Road,  
Newton, MA 02459  
Office 617-796-1500

## Special Event Permit Application

Please complete all data as required.

Organization: Indigenous Peoples Day Committee; Newton Pride\_\_\_\_\_

### Special Event Information

Complete all data as required for event of any size:

Event: Indigenous Peoples Day Celebration

Run/Walk                  Rally                  Parade

Wedding Ceremony/Photos                  Fair/Carnival

Concert/Picnic                                  Other (specify): Cultural and Educational Festival

Event Title: Indigenous Peoples Day Newton

Event Date(s): Monday, October 11, 2021  
course of the day

Estimated Attendance 200 over

Requested Park: Albemarle Park

Event Times From: 9 am to: 6pm

Requested Set Up Time: From: 9am to: 11 am

The goal of Indigenous Peoples Day Celebration is to celebrate the Indigenous peoples who live in this region and to educate people about them. Our target audience is Newton families. Too often, mainstream America is led to think that “all the Native Americans are gone or died off.”

This event will demonstrate that Indigenous people are still here and are actively contributing to the arts, business and nonprofit world. It will encourage people to meet and support their Indigenous neighbors. Our hope is to promote understanding and to make Newton even more inclusive.

This event will be a festival with educational and cultural components. For instance:

- We will invite Indigenous musicians and dancers who will perform both traditional and contemporary pieces. There will be lots of audience participation!
- We will have hands-on educational activities. For instance, people can participate in building a Taino *bohio* (traditional house) under the guidance of a Taino artist and builder. The Taino are the people Columbus encountered in the Caribbean.
- We will have a space where people can participate in talking circles. This is a customary Indigenous method for addressing problems.
- We will have booths for Native businesses and Native nonprofit organizations.

### **Tents**

We will have a canopy tent at the event.

The dimensions of the canopy tent are:

20x30 top in vinyl blockout material with two 12'9" center poles; provides 600 sq ft of covered space

A 30' x 40' level space is needed for setup

**Location:** Ideally, the event would take place in this area of the park (X)



Please indicate whether the following items pertain to your event:

Yes No

\_\_\_\_\_

Yes- Food Concession and/or food Preparation Areas if you intend to cook food in the event area)

\_\_\_\_\_

Please Specify cooking method Gas Electric Coal Other: Foodtruck  
(specify)

\_\_\_\_\_

Yes- First Aid Facilities and Ambulance (s)

\_\_\_\_\_

Yes- Will you set up table(s) and or chair(s) How Many? 20 tables, 40 chairs

\_\_\_\_\_

No- Fencing, Barrier(s) and/or Barricades(s)

\_\_\_\_\_

Yes- Does your event require electricity? Source: Generator

\_\_\_\_\_

Yes- Booth(s) Yes- Exhibit(s) Yes- Display(s) and/or No- Enclosure(s)

\_\_\_\_\_

Yes- Canopy(s) and/or Tent(s). Please include sketch with dimensions

\_\_\_\_\_

No- Scaffolding, Bleacher(s) Platform(s) Grandstand(s) or related  
structure(s) Dimension(s)

\_\_\_\_\_

Yes- Trash Container(s) and/or Dumpster(s)

\_\_\_\_\_

Yes- Portable Toilet (s) if yes, please indicate company providing units with  
contact Name \_\_\_\_\_ and phone number Company: Contact # \_\_\_\_\_

\_\_\_\_\_

Yes- Entertainments, please describe:  
(If more than one sheet is needed please add)

\_\_\_\_\_

No- Inflatable device(s), \_\_\_\_\_  
amusement(s)

\_\_\_\_\_

) No- Will alcohol be sold?

\_\_\_\_\_

Yes- Will the Event be advertised? \_\_\_\_\_ How? Facebook, Social Media

\_\_\_\_\_

Amplified Sound Start Time 12 pm - End Time 5pm

Insurance: Limits:

**Other Permits**

Please note that all components of the event are subject to Parks, Recreation & Culture Department approval and may require approval by an /or permits from other City Agencies. Parks, Recreation & Culture Department Approval does not constitute permission from other agencies. Events that impact other city agencies will be referred to those agencies for appropriate permissions and permits. It is the responsibility of the applicant to secure all necessary City of Newton Permits.

**Insurance Requirements**

Evidence of insurance is be required before final permit approval. Please provide a certificate of insurance which shows a minimum of \$1 million in commercial general liability insurance and policy endorsement which indemnifies and holds harmless the City of Newton, NewtonParks, Recreation & Culture Department and the Newton Parks, Recreation & Culture Commission. Some events may require a higher limit of insurance. Additionally, permit holder must list the afore mentioned parties as additionally insured on their certificate of insurance. Each event is evaluated on its risk exposure. The City of Newton is not responsible for any accidents or damages to persons or property resulting from the issuance of this permit.

**Affidavit of Applicant**

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this application form as they pertain to the requested usage. By signing this application, the applicant agrees to follow all rules and regulations. The permit if granted is not transferable and is revocable any time at the absolute description of the Parks, Recreation & Culture Department. All programs and facilities of the Newton Parks, Recreation & Culture Department are open to all citizens regardless of race, sex age, color, religion, national origin or handicap.

Name of applicant: Kerry Prasad  
(please print)

Signature of applicant: Kerry Prasad Date: April 23, 2021

