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**MINUTES OF PUBLIC MEETING AND PUBLIC HEARINGS  
NEWTONVILLE HISTORIC DISTRICT COMMISSION**

**DATE:** July 1, 2021

**PLACE/TIME:** Full Remote Zoom Meeting  
7:30 p.m.

**ATTENDING:** Jim Gross, Chair  
Ralph Abele, Member  
John Martin, Member  
Dave Morton, Member  
Barbara Wales, Member  
Barbara Kurze, Commission Staff

**ABSENT:** Nancy Grissom, Member

The meeting was called to order at 7:30 p.m. with Jim Gross presiding as Chair. Voting permanent members were R. Abele, J. Martin, D. Morton, and B. Wales. B. Kurze acted as recording secretary and the meeting was digitally recorded on Zoom.

R. Abele recused himself.

**15 Page Road – Certificate of Appropriateness**

Ralph Abele presented an application to replace the two-over-one double-hung attic dormer windows with two-over-one double-hung aluminum-clad SDL Pella window inserts with a black exterior. There would be no changes to the existing trim.

**Materials Reviewed:**

Photographs  
Product specs and information  
MHC Form B

Commission members agreed that the proposed inserts were appropriate. B. Wales moved to grant a Certificate of Appropriateness for the application as submitted. J. Gross seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0, with one recusal.

**RECORD OF ACTION:**

**DATE:** July 2, 2021

**SUBJECT:** 15 Page Road – Certificate of Appropriateness

At a scheduled meeting and public hearing on July 1, 2021, the Newtonville Historic District Commission, by roll call vote of 4-0, with one recusal

**RESOLVED to grant** a Certificate of Appropriateness for the application as submitted for 15 Page Road to replace the attic dormer windows with Pella Architect series aluminum EnduraClad double-hung windows with interior and exterior grilles and spacer bars.

**Voting in the Affirmative:**

Jim Gross, Chair

John Martin, Member

David Morton, Member

Barbara Wales, Member

**34 Prescott Street – Certificate of Appropriateness**

Terry Morris, Joni Shehu, Krissy Smith, and Eric Zuchrison presented an application to amend the previously approved carriage house elevations to change windows to doors on the front and rear elevations. They also wanted to add two permeable paver parking areas and a carport. One paver area would be to the left of the main house. The second paver area and the carport would be at the back of the main house.

**Materials Reviewed:**

Site plan

Drawings

Photo of permeable paver material

Commission members agreed that the changes to the carriage house were appropriate. Commission members had concerns about the carport and proposed permeable paver parking areas. There was discussion whether a carport was too contemporary; a garage would be more appropriate. J. Martin said the hip roof was not appropriate. B. Wales showed an example from Lake Avenue. There was also concern about cars being parked near the front of the property and whether that area could be screened. The commission asked the applicants to submit new plans for a carport or garage, the parking areas, and a screening and landscaping plan. The applicants agreed in writing to continue the review for those items to a future regularly scheduled meeting. D. Morton moved to grant a Certificate of Appropriateness for the application to change the previously approved carriage house plans as submitted. R. Abele seconded the motion. There was a roll call vote and the motion passed unanimously, 5-0.

**RECORD OF ACTION:**

**DATE:** July 2, 2021

**SUBJECT:** 34 Prescott Street, Carriage House – Certificate of Appropriateness

At a scheduled meeting and public hearing on July 1, 2021, the Newtonville Historic District Commission, by roll call vote of 5-0,

**RESOLVED to grant** a Certificate of Appropriateness for the application as submitted for 34 Prescott Street, Carriage House for the changes to the previously approved door and window program as presented. The applicants will submit revised designs for the parking areas and carport or garage for review at a future regularly scheduled meeting.

**Voting in the Affirmative:**

Jim Gross, Chair

Ralph Abele, Member

John Martin, Member

David Morton, Member

Barbara Wales, Member

**Administrative Discussion**

**Minutes:** The June meeting minutes were approved.

The meeting was adjourned at 8:40 p.m.

Recorded by B. Kurze, Senior Preservation Planner