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**MINUTES OF PUBLIC MEETING AND PUBLIC HEARINGS
AUBURNDALE HISTORIC DISTRICT COMMISSION**

DATE: August 10, 2021

PLACE/TIME: Fully Remote
7:00 p.m.

ATTENDING: Italo Visco, Chair
Dante Capasso, Member
Paul Dudek, Member
Nancy Grissom, Member
David Kayserman, Member
Barbara Kurze, Staff

ABSENT: Richard Alfred, Alternate
Martin Smargiassi, Alternate

The meeting was called to order at 7:00 p.m. with Italo Visco presiding as Chair. Voting permanent member were D. Capasso, P. Dudek, N. Grissom and D. Kayserman. B. Kurze acted as recording secretary and the meeting was recorded on Zoom.

107-109 Grove Street – Certificate of Appropriateness

Jay Walter presented an application to install condensers along the left side of the house, add an egress window well and change the open stair well.

Materials Reviewed:

Site plan
Photographs
Previously approved plans

Commission members agreed that the work was appropriate, but the view of the condensers from the street needed to be screened with evergreen plantings. N. Grissom moved to grant a Certificate of Appropriateness for the application as submitted with requirements for screening. D. Capasso seconded the motion. There was a roll call vote and the motion passed unanimously, 5-0.

Preserving the Past  Planning for the Future

THESE ARE DRAFT MINUTES WHICH HAVE NOT BEEN APPROVED BY THE COMMISSION

RECORD OF ACTION:**DATE:** August 11, 2021**SUBJECT:** 107-109 Grove Street - Certificate of Appropriateness

At a scheduled meeting and public hearing on August 10, 2021, the Auburndale Historic District Commission, by roll call vote of 5-0,

RESOLVED to grant a Certificate of Appropriateness for the project as submitted at 107-109 Grove Street to install condensers along the left side of the house, add an egress window well, and change the open stair well with the requirement that the condensers be screened with evergreen plantings.

Voting in the Affirmative:

Italo Visco, Chair Dante Capasso, Member Paul Dudek, Member
Nancy Grissom, Member Dave Kayserman, Member

29 Fern Street – Certificate of Appropriateness

This review was continued from previous meetings. Dennis Howard and Rick Castino presented an application to build wood rear and side decks with wood landings and metal accessibility ramps with metal railings, and to install a concrete walkway. A left side window would be replaced with French doors to provide access.

Materials Reviewed:

Assessors database map
Plans
Photographs
Product information

Commission members appreciated the importance of the accessibility project but were concerned about the view of the metal ramps and railings from the street. I. Visco said that plantings were appropriate to screen the view from the street and requested that the applicants submit a planting plan for screening. D. Capasso moved to grant a Certificate of Appropriateness for the application as submitted with requirements for the planting plan submission. P. Dudek seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0, with one recusal.

RECORD OF ACTION:**DATE:** August 11, 2021**SUBJECT:** 29 Fern Street - Certificate of Appropriateness

At a scheduled meeting and public hearing on August 10, 2021, the Auburndale Historic District Commission, by roll call vote of 4-0, with one recusal

RESOLVED to grant a Certificate of Appropriateness for the project as submitted at 29 Fern Street to build decks, landings, and railing systems on the left side and back of the house, install temporary metal access ramps and railings, install a concrete walkway at the back, and replace a window on the left side with a French door. **Before the project work can begin, the applicant is required to submit a planting plan for screening of the project from the view from the public way. The planting plan must be reviewed and approved by Staff and one of the Commission architects.**

Voting in the Affirmative:

Italo Visco, Chair Dante Capasso, Member Paul Dudek, Member
Nancy Grissom, Member

Recused:

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Dave Kayserman, Member

51 Hancock Street – Certificate of Appropriateness

John Zakrzewski presented an application to install sections of metal fencing to enclose the area behind the garage. The proposed black metal open picket Montage fence was previously approved by the commission for 37 and 41 Hancock Street and the location would be minimally visible from the street.

Materials Reviewed:

Assessors database map with fence plan sketch

Photographs

Product information

Commission members agreed that the proposed fence was appropriate and would be minimally visible from the street. They commented that it was great that the fence was open and unobtrusive. N. Grissom moved to grant a Certificate of Appropriateness for the application as submitted. D. Capasso seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0, with one recusal.

RECORD OF ACTION:

DATE: August 11, 2021

SUBJECT: 51 Hancock Street - Certificate of Appropriateness

At a scheduled meeting and public hearing on August 10, 2021, the Auburndale Historic District Commission, by roll call vote of 4-0, with one recusal,

RESOLVED to grant a Certificate of Appropriateness for the project as submitted at 51 Hancock Street to install sections of Majestic Montage black metal picket fencing to enclose the area behind the garage.

Voting in the Affirmative:

Italo Visco, Chair Dante Capasso, Member Paul Dudek, Member

Nancy Grissom, Member

Recused:

Dave Kayserman, Member

Administrative Discussion

Minutes: The June meeting minutes were approved.

Administrative approval of cobblestone edging: Commission members agreed that repaving an existing driveway in-kind and adding a border of single granite cobblestones flush with the driveway was a minimal change and could be approved administratively. Manmade materials and more extensive proposals still needed to be reviewed by the Commission. N. Grissom moved to grant a Certificate of Appropriateness for Staff approval of single granite cobblestone edging. P. Dudek seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0, with one recusal.

RECORD OF ACTION:

DATE: August 11, 2021

SUBJECT: Staff Approval of Single Cobblestone Driveway Edging - Certificate of Appropriateness

At a scheduled meeting and public hearing on August 10, 2021, the Auburndale Historic District Commission, by roll call vote of 4-0, with one recusal.

RESOLVED to grant a Certificate of Appropriateness for Staff to administratively approve projects to install single granite cobblestone edging along existing driveways. Manmade materials and more extensive proposals such as aprons and larger bands of edging cannot be approved administratively and must be submitted for review at a regularly scheduled Commission meeting.

Voting in the Affirmative:

Italo Visco, Chair Dante Capasso, Member Paul Dudek, Member
Nancy Grissom, Member

Recused:

Dave Kayserman, Member

The meeting was adjourned at 8:05 p.m.

Recorded by Barbara Kurze, Senior Preservation Planner

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