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Barney S. Heath  
Director

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## MEMORANDUM

**DATE:** August 13, 2021

**TO:** Councilor Crossley, Chair of the Zoning and Planning Committee  
Members of the Zoning and Planning Committee

**FROM:** Barney Heath, Director of Planning and Development  
Jennifer Caira, Deputy Director of Planning & Development  
Zachery LeMel, Chief of Long Range Planning  
Cat Kemmett, Planning Associate

**RE:** **Chairs Note:** The Committee will discuss scheduling of the Zoning and Planning Committee's pending items for the remainder of the year, including our work focusing on Zoning Redesign for village centers. See the draft calendar in the Planning memo.

**MEETING DATE:** August 16, 2021

**CC:** City Council  
Planning Board  
Jonathan Yeo, Chief Operating Officer

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Working with the ZAP Chair and Vice-Chair, staff have outlined a draft ZAP schedule for the remainder of 2021, September – December. The monthly agenda, attached below, breaks down the items into Zoning Redesign: Village Centers and Other ZAP Items. The intent of this calendar is to assist the Chair in leading a discussion in Committee at the upcoming, August 16<sup>th</sup>, meeting.

### Attachments

**Attachment A** Draft ZAP Schedule, September – December 2021

## Draft ZAP Schedule, September – December 2021

*September 13*

### Zoning Redesign (Quantitative Analysis and Site Observations)

#### Quantitative Analysis (Utile)

- Walkshed and economic analyses for multiple village centers in Newton
- Case studies comparing village center economies to other commercial areas

#### Site Observations (Utile and Staff)

- Evaluated how, and how many people move through and linger within three of Newton's village centers at multiple times of day

#### Other ZAP Items

##### **#178-20 – Open Space and Recreation Plan (possible vote)**

- State recently approved the OSP and now needs to be voted on by City Council

##### **#180-21 – Review & Amendments to MU4 SP Criteria (discussion and set Public Hearing)**

*September 27*

#### Other ZAP Items

##### **#528-20 – Local Preference (continued discussion, set Public Hearing)**

##### **#438-20 – Housing Trusts (continued discussion)**

**Draft ZAP Schedule, September – December 2021**

*October 11*

**Other ZAP Items**

**#180-21 – Review & Amendments to MU4 SP Criteria (Public Hearing and possible vote)**

**#29-20 (2) – Demo Delay (continued discussion and possible vote)**

**#149-21/#11-21 – Natural Grade/Retaining Walls, Pre-Construction Survey Requirements (discussion)**

- Note that ISD and the Land Use Committee to be invited

*October 25 or 28 (TBD)*

**Zoning Redesign (Results and Findings from the Village Center Engagement)**

**Detailed outcomes from the multiple forms of engagement, May – Sept. (Staff and Utile)**

**Draft ZAP Schedule, September – December 2021**

*November 8 or 18 (TBD)*

**Zoning Redesign (Village Centers)**

**Synthesizing community desired outcomes with quantitative analyses to determine policy (Utile and Staff)**

- Discussion: quality/sustainability of the built environment, outdoor public spaces, compatible uses, transportation options, access, etc.
- Setting the foundation for targeted zoning recommendations

*November 22*

**Other ZAP Items**

**#528-20 – Local Preference (Public Hearing and possible vote)**

**#180-21 – Review & Amendments to MU4 SP Criteria (discussion and possible vote – if needed)**

**#29-20 (2) – Demo Delay (continued discussion and possible vote – if needed)**

**#149-21/#11-21 – Natural Grade/Retaining Walls, Pre-Construction Survey Requirements (discussion)**

- Note that ISD and the Land Use Committee to be invited

**#131-21 Housing Choice**

- Discussion to be taken up if there is any new guidance received from the State

**Draft ZAP Schedule, September – December 2021**

*December 13 or 16 (TBD)*

**Zoning Redesign (Zoning Recommendations for Village Centers)**

**Present targeted zoning options (Utile and Staff)**

- Committee begins to evaluate and prioritize possible zoning amendments

**Other ZAP Items**

**Remaining Unscheduled Items to NAN**