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Barney Heath  
Director

To: WestMetro HOME Consortium Members  
From: City of Newton, Housing & Community Development Division  
Re: WestMetro HOME Consortium Meeting

## **MEETING NOTICE and AGENDA**

**Thursday, September 9, 2021 at 9:00 a.m.**

City of Newton Housing and Community Development Division of the Planning and Development Department will hold this meeting as a virtual meeting. No in-person meeting will take place at City Hall.

To view and participate in this virtual meeting on your computer, at the above date and time, visit <https://us02web.zoom.us/j/87126039743> You may also join the meeting from your phone by dialing **+1646-558-8656** and entering Meeting ID: 87126039743#

### **1. Consolidated Pool Updates**

- a. Review Proposed Relinquished and Retained Funds Summary
- b. Review and Approval of Member Community Extension Requests
- c. Review and Approval of CHDO and Consolidated Pool funding amounts and RFPs (CHDO Set-Aside + Consolidated Pool; CHDO Operating)
- d. Designation of CHDO and Consolidated Pool RFPs Review Committee

### **2. HOME Monitoring Check-in**

- a. HM20 Monitoring Update
- b. Review of Risk Analysis
- c. Annual Monitoring Tracker
- d. Review of Community HOME Project Tracker

### **3. Analysis of Impediments to Fair Housing Update**

- a. Committee updates:

The location of this meeting/event is wheelchair accessible and Reasonable Accommodations will be provided to persons with disabilities who require assistance. If you need a Reasonable Accommodation, please contact the city of Newton's ADA/Section 504 Coordinator, Jini Fairley, at least two business days in advance (2 weeks for ASL or CART) of the meeting/event: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

- i. Policy / Regulation
  - 1. Presentation of Parking Utilization Study proposal
  - 2. MAPC presentation
  - 3. Vote on next steps
- ii. Testing Program
  - 1. Presentation of Testing Program RFP scope of services
  - 2. Vote on next steps
- iii. Educational / Outreach Materials
- iv. Fair Housing Month

**4. HOME Budget Update**

- a. WMHC Quarterly Report

**5. CARES Act / HUD Waiver Updates**

- a. Review of waivers extended to 9/30/21

**6. Project Updates**

- a. Review development tracking sheet

**7. Subrecipient Agreements**

- a. Update

**8. FY21 CAPER**

- a. Public Hearing – Monday, September 13<sup>th</sup> 7:00 pm via zoom

**ATTACHMENTS:**

- Consolidated Pool Memo
- Proposed Relinquished and Retained Funds Summary
- Community Extension Request Letters
- DRAFT CHDO and Consolidated Pool RFPs (CHDO Set-Aside + Consolidated Pool; CHDO Operating)
- HOME Monitoring Risk Assessment template
- Annual Monitoring Tracker
- Parking Utilization Study proposal
- Fair Housing Testing proposal
- WMHC Quarterly Financial Report

**Next WMHC Meeting – November 4, 2021 – 9:00 A.M. via Zoom**

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