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# CITY OF NEWTON, MASSACHUSETTS

## Commission On Disability

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**Meeting Date: March 9, 2020**  
**Room 204**  
**Time: 6:00PM \* New Start Time**

**MINUTES**

Ruthanne Fuller  
**Mayor**

Barney Heath,  
**Director, Planning &  
Development**

Amanda Berman  
**Director, Housing &  
Community Development**

Tiffany Leung  
**Planner  
Community Development**

**Members**

Lakshmi Kadambi, Co-Chair  
Anne Marie Killilea, Co-Chair  
Jane Brown, Treasurer  
Warren Abramson  
Rob Caruso  
Lucie Chansky  
Rosemary Larking  
Sandra Lingley  
Barbara Lischinsky  
Girard Plante  
Eileen Sandberg  
Matt Volpi

Jason Rosenberg  
**Chairman Emeritus**

**Advisor**

Sergeant Bob Lee, Jr.  
Newton Police Department

**Staff**

Jini Fairley  
ADA/Sec 504 Coordinator  
617-796-1253

1000 Commonwealth Ave.  
Newton, MA 02459  
T 617-796-1240  
F 617-796-1254

**Commission Members Present:**

Anne Marie Killilea, Co-chair  
Lakshmi Kadambi, Co-chair  
Jane Brown, Treasurer  
Warren Abramson, participating remotely  
Rob Caruso  
Lucie Chansky  
Rosemary Larking, participating remotely  
Sandra Lingley  
Barbara Lischinsky  
Girard Plante  
Eileen Sandberg, participating remotely

**Commission Members Absent:**

Matt Volpi

**City Staff and Advisors Present:**

**Jini Fairley, ADA/Section 504 Coordinator**  
**Maura O'Keefe, Law**  
**Amanda Berman, Planning**  
**Tiffany Leung, Planning**  
**Sgt. Bob Lee, Police**  
**Dana Hanson, Mayor's Office**  
**Alfredo Vargas, Engineering**  
**John Daghlian, Engineering**  
**Shelby Booth, participating remotely**

**Guests:**

**Tyrone Hooks**  
**Nathan Persampieri**  
**Councilor Alicia Bowman,**

**1. Introductions (6:00-6:05)**



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At the time of introductions, 9 members were in attendance either in person or on the phone, expecting Rosemary and Eileen to join in a bit later on the phone.

**2. CDBG Report (6:45-6:50)**

Taken out of order due to other commitments by staff, Tiffany gave her CDBG report, which can be viewed on page 9. Amanda gave an overview of the timeline and the importance of COD recommendations and vote tonight for the allocation of FY20 and FY21 CDBG funds for Access Projects, especially for the Curb Ramp project. These specific FY21 CDBG funded access projects need to be in the Annual Action Plan (AAP) which she and Tiffany prepare according to the HUD requirements, and must hold a public meeting with the Planning & Development Board, scheduled for April 6, after which a 30-day public input period commences, and the AAP due to HUD by May15. Amanda also mentioned the HUD timeliness test where funds do not get spent in the fiscal year, those funds may need to be moved to another CDBG bucket, not access projects, and she would like to avoid this and being out of compliance with HUD. Eileen joined the meeting by phone during this agenda item.

**3. DPW on FY21 CDBG-Funded Curb Ramps (6:50-7:15)**

Alfredo Vargas and John Daghlian gave a presentation regarding the location, scope of work, and approximate cost estimates of proposed curb ramps for both FY20 and FY21 CDBG funding. You can view the presentation on page 10. A description of the existing conditions were given for intersections at Watertown St. and West St., Watertown St. and Edinboro St., and Centre St. and Trowbridge, followed by proposed accessible improvements, and cost estimates for each location, which totals approximately \$80,000. There were many questions and comments, including Barbara mentioning that she has had several 3-1-1 complaints in the past 2 years, into the city regarding sidewalks and curb ramps, particularly along the stretch of Beacon St. between Washington St. and Angier School. She also mentioned that several years ago {Editor's note: 2014}, there were other major intersections recommended by COD and not all have been accomplished as of today. Councilor Bowman lent her support of the Centre & Trowbridge curb ramp location, explaining that she had heard from the resident with a disability who lives on Trowbridge, regarding the difficulties getting from home to Newton Centre village, or

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the other way on Centre St., due to cars parked on driveways/public right of way, and the non-compliant curb ramps at the intersection of Trowbridge and Centre. At this point in the discussion, Rosemary joined the meeting by phone.

The COD decided to vote separately on these 3 locations. The first motion was made by Lucie to recommend curb ramp improvements to the intersection of Watertown and West St. Jane seconded the motion. The motion passed by a vote of 10-1 (negative: Eileen). A second motion was made by Lucie to recommend a curb ramp improvement project at the intersection of Watertown and Edinboro Streets. Jane seconded the motion. The motion passed by a vote of 9-2 (negative: Sandra & Barbara). A 3<sup>rd</sup> motion was made by Lucie to recommend a curb ramp improvement project at the location of Centre and Trowbridge Streets. Jane seconded the motion. The motion passed by a vote of 6-5 (negative: Lucie, Rob, Sandra, Barbara, Jane).

**4. Open Meeting Law Training (6:10-6:45)**

Maura O’Keefe, Assistant City Solicitor from the Law Department, gave a presentation/training on the Open Meeting Law with regard to the responsibilities of the COD members. Her presentation can be viewed on page 11. The OML is important because the public needs to know how decisions are made, in order to ensure transparency in government. All meetings of a public body must be open to the public. Maura discussed each term in the following:

A meeting is a deliberation of the public body concerning any matter within that body’s jurisdiction.

Meeting: Maura discussed quorum, communication among a quorum, communication about the business of the Commission, and if there is an exception.

A quorum is a majority, at this time the COD has 12 members, so a quorum is 6 members (simple majority). If the communication is about the business of the Commission, by email or other means involves a quorum, then that is a public meeting, subject to OML, which means proper advance notice of the meeting, posting an agenda to the public, minutes prepared and posted, and held in a public venue. A holiday party is an exception, unless there is a quorum and you are talking with each other about your role and/or the business of the Commission.

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**Deliberation:** opinion expressed, to a quorum, about the Commission's business, even if no one responds.

**Deliberation exclusions:** Meeting agendas, administrative duties like scheduling, reports or other documents that will be discussed at a meeting.

**Jurisdiction:** Any matter of public business on which a quorum of the Commission may make a decision or recommendation.

Here Maura referred to what is stated in the state statute, Chapter 40, 8J, and on the COD webpage as to the purpose of this Commission - to cause the full integration and participation of people with disabilities in the city of Newton (and see the parameters of these jurisdiction items 1-6 on the COD webpage and on Maura's slides.

Maura pointed out, that although there is broad jurisdiction for the COD, there is no enforcement authority given to the COD. That enforcement responsibility/authority remains with Inspectional Services, so it is very important to have a good relationship with ISD.

**Public Body-** see slides for the definition, the Newton COD is a public body. And committees and subcommittees created under the mission statement of the COD are also public bodies and subject to the OML, such as the Nominating, Public Education, and Transportation committees (see COD webpage). Maura said that it is almost impossible to have a small working group that wouldn't be subject to the OML.

Other topics Maura covered was Serial Meetings, Listserves (inherently closed to the public), and Social Media. If 6 or more COD members are part of a particular listserve and one of the COD members posts an opinion regarding a matter under the jurisdiction of the COD, to this listserve, this would be an OML violation.

There were questions about serial communication, such as one member expresses his/her opinion about a matter under the COD mission statement/jurisdiction, to one other member (not an OML violation at this point), then that person emails/texts, or calls another member to relay his/her/their opinions, and once this reaches to 6 or more members of the COD (a quorum), then it is an OML violation. Members asked if they sent around a legal settlement decision by the Dept. of Justice, or from the MBTA, or about a pertinent Webinar, to all members of the COD, asking if this would be an OML violation. Maura said yes, but if a member sends the article/announcement to Jini and she posts it to the public at the same time as her sending it around to the COD members, it is not an OML violation. Basically, Maura urges the members of the COD to announce, invite, and

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inform the entire COD membership only at a COD public meeting, not outside the scheduled meetings.

Much of social media is open to the public, so posting to a facebook where the public can view, there will be no OML violation. But if there is a private group under social media, and, same as the listserv, if 6 or more COD members are part of this private page, and the post is about COD business matters, it would be an OML violation.

Anne Marie asked if recording the COD's meeting is an OML violation. She said no, but the Chair/Co-chair can decide to allow or not, especially if it would be disruptive to the meeting. At all COD meetings, anyone recording the meeting needs to notify the Chair/Co-chair before recording begins. Jini asked if a draft of a meeting agenda can be sent around to the entire COD membership to discuss what will be included on the agenda. Maura said that would be expressing an opinion if someone said they didn't want a particular agenda item, and it would be an OML violation. Maura said it is the purview of the Chair/Co-chairs to produce the agenda, not the COD members. But it is allowable if a COD member contacts the Co-chairs with a suggestion of an agenda item, and this suggestion/request should be limited to the Chair/Co-chairs, and it is not necessary to copy the COD staffer. Jini also asked if an email goes around to all of the COD members after a COD meeting, either rehashing what transpired or with concerns/opinions voiced then, is this an OML violation? Maura stated that it is a clear OML violation. A member asked if the email, like Jini suggested, only went to 4 other members, i.e. not a quorum, is that permissible? Maura said that it looks like an intentional subversion of the OML, and if there was a complaint sent to the Attorney General, it could look like this purposely avoiding the OML. Jini asked about the members who met with a local hospital periodically about access issues on their campus on their property. Maura asked if that group reports back to the COD, and if so, that would be considered a subcommittee and subject to the OML and must follow all the OML provisions.

There were some questions about topics not listed specifically on the agenda, or if the public, duly recognized by the Chair/Co-chairs, brings up a new one, Maura said that it should not be discussed and that it should be decided at the current meeting to discuss at a future meeting. Dana mentioned about staff liaisons using BCC to the Commission members so that Reply All does not work and a reply only goes back to the staff liaison, which can avoid an inadvertent violation of the OML. Maura said that is a

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good idea, from the staff liaison using BCC to the members when sending out agenda, reports, etc. Jini will look into this.

**5. Approval of 2/10/2020 Meeting Minutes (6:05-6:10)**

Anne Marie asked if there were any changes to the minutes of the February 10 meeting. Hearing none, Jane made a motion to accept the minutes as read and distributed. Rob seconded the motion. Before the vote was taken, Girard had a comment/correction to last month's minutes which did not clearly state how many years Rob and Girard were COD Co-chairs. For historical record purposes, Girard stated that he and Rob were Co-chairs of the COD for 12 years

. Jini will try to correct the February minutes before they are posted , and this will also be reflected in the minutes of this March 9, 2020 COD meeting. The motion passed by a vote of 9-0-2 (Sandra & Barbara abstained as they missed this part of the meeting last month).

**6. Accessible (HP) Fines Reports (7:15-7:20)**

Sgt. Lee gave the 2 Fines reports, which can be viewed on pages 14 and 15.

**7. Treasurer's Report (7:20-7:25)**

Jane gave the Treasurer's report, which can be viewed on page 16.

Sandra asked if the APS account should be cleared out or used for another purpose. Jini answered that the reason there is a balance in this account is because the estimate of those APS units and installation was a little high. Since the COD will not be using their Fines funds for new APS installation in the future, it probably should be cleared and she will speak with the Comptroller as to how to do that, where the funds should go, or if that account can be used for APS maintenance or nothing to do with APS.

**8. ADA Coordinator's Report (7:25-7:30)**

Jini gave her report of her ADA activities, which can be viewed on page 17. She mentioned her interview with a TAB reporter and published in a most recent TAB, a new column called Newton Knows, which the TAB recently started. Rosemary alerted Jini to when it came out in the paper. Rosemary said she was having trouble finding a form referred to in this column to fill out and send into the TAB with ideas for the column. Dana said that Rosemary could write an email to the reporter, Julie Cohen at [jcohen@wickedlocal.com](mailto:jcohen@wickedlocal.com). Jini also mentioned a couple of events coming up,

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an all-day conference on Community Transportation to be held on April 8 at the DCU in Worcester, and a Breakfast on fair housing in Acton on April 9, which she will send around to all. Rob asked if there is an update on NewCAL. Jini said that she does attend the working group meeting and looks like there is serious consideration of both the Newton Centre triangle parking lot and the existing Senior Center, since the other 5 under consideration have been eliminated. She encouraged everyone to attend the monthly public meetings on NewCAL.

**9. Open Discussion -Topics from March 4 Meeting (7:30-8:20)**

For this discussion, the Co-chairs Used the checklist provided here on page 18, for this meeting, outlining many ideas from the special March 4 COD meeting.

- ADA 30<sup>th</sup> Anniversary
- Ideas for Fines Funds
- Other Topics

Nathan Persampieri, Youth Commission member, gave some suggestions for events for the 30<sup>th</sup> Anniversary of the ADA, including a movie night with the movie “Lives Worth Living”. Another idea was a resource fair, maybe at a picnic, where Newton disability organizations, including the COD, can give out relevant disability information and programs. Nathan is very good with organizing events and publicizing them, and Lakshmi asked if Nathan could continue to attend the COD meetings to help the COD plan this celebration. He agreed as long as his college studies allowed for his participation. There was also discussion about when to have this picnic/adaptive sport activity, maybe in September, but Dana mentioned that mosquitos and bees are often out in force in that month. This will be continued.

Regarding items on the Checklist, Lucie offered to help Jini to develop a database of disability organizations, to begin with, getting an email address, especially for publicity of events down the line. Jini encouraged all members to email her with that information for any Newton disability organizations they know of. Jane mentioned that she is very interested in finding resources for emergency preparedness for people with disabilities, especially how it relates to the Climate Action Plan the city now has. Eileen said that she is interested in Transportation issues and coordination with Newton SEPAC, and Education. Warren is also interested in Transportation and reasonable accommodation in housing. Rosemary is

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interested in helping on a quarterly newsletter and possibly writing a TAB article about attitudes and disability awareness and etiquette. Several members are interested in working on a brochure, Jane, both co-chairs, and Dana. Nathan offered to help with the social media ideas like a facebook page, etc. Sandra said she'd be interested in accessibility and affordability in housing. Anne Marie said she was interested in sharing some of her work and writings with Late Deafened Adults.

**10.Unfinished/New Business (8:20-8:30)**

Jane announced 2 events coming up sponsored by the Human Rights Commission, regarding genocide. On April 1, the movie, Etched in Glass will be shown at the library, about Steve Ross' experience in many concentration camps during WWII and his life after here in Boston. Sadly, Mr. Ross died recently. A second movie, on April 29, Dawnland, about children taken from native American reservations to live with white families. More information will be forthcoming.

Lakshmi requested that the list of curb cuts/intersections that Barbara was referring to be found and that a list begins with those discussed in the past and new ones going forward so that there is continued conversation for CDBG-funded project throughout the remainder of the year.

**11.Adjournment (8:30)**

The meeting adjourned at 8:35PM.

**These minutes were prepared from an audio recording of this meeting and submitted by Jini Fairley, ADA/504 Coordinator.**

**NEXT MEETING DATE: April 13, 2020**

The location of this meeting is wheelchair accessible and reasonable accommodations will be provided to persons with disabilities requiring assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA/Sec.504 Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. For Telecommunications Relay Service, please dial 711 or call City Hall's TTY/TDD line at 617-796-1089.



**Reports/Presentations:**  
**Newton Commission on Disability**  
**CDBG Access Projects Report**  
**March 9, 2020**

**FY20 Rectangular Rapid Flashing Beacons (RRFBs)** – (CD20-03A; Budget: \$66,292.29; Expended: \$0; Balance: \$66,292.29) The COD voted to allocate FY20 architectural access funds to the installation of four sets of RRFBs at the following intersections: Centre Street/Pleasant Street; Christina Street; Lincoln Street/Chester Street; and River Street/Elm Street. Dagle Electrical Construction Corp. was awarded the contract. **No update.**

**FY20 Park Pathway Installations** – (CD20-03B; Budget: \$30,500; Expended: \$0; Balance: \$30,500) The COD voted to allocate FY20 architectural access funds to the installation of accessible pathways to park amenities across the City. 6 locations were identified, including Auburndale Playground, Countryside School, Franklin School, Upper Falls Playground, Weeks Field, and West Newton Common. **Due to limited funds, staff will move forward with three out of the six locations: Auburndale Cove, Weeks Field, and West Newton Common. Should funding allow, staff may move forward with a fourth location: Franklin School.**

**FY20 Curb Cut Pool** – (CD20-03C; Budget: 31,882.33; Expended: \$0; Balance: \$31,882.33) The COD voted to allocate FY20 architectural access funds to the installation of curb cuts. **No update.**

of Public

Works

FY-21 CDBG-Funded Curb Ramps

March 2020

1

Discussion Points

- 

Existing Conditions

- 

Proposed Changes

- 

Similar Examples

- 

Questions

31

#1 Watertown St and West St

3

43

#2 Watertown St and Edinboro St

4

55

#3 Centre St and Trowbridge St

5

67

#1 Watertown St and West St

(Approximate cost of improvements~\$35,000)

6

88

#2 Watertown St and Edinboro St

(Approximate cost of improvements~\$25,000)

7

109

#3 Centre St and Trowbridge St

(Approximate cost of improvements~\$20,000)

8

130

Before

133

After

Centre St and Langley Rd

143

10

Centre St and Pleasant St

153

11

Walnut St and Minot Pl

Questions

3

4

5

## OPEN MEETING LAW

### CITY OF NEWTON

### COMMISSION ON DISABILITY

FEBRUARY 10, 2020

26

27

28

#### Open Meetings

All meetings of a public body must be open to the public.

A meeting is a deliberation of the public body concerning any matter within that body's jurisdiction.

64

65

66

#### What is a meeting?

1) Is there a quorum?

2) Are there communications among the quorum?

3) Are the communications about the business of the Commission?

4) Is there an exception that applies?

105

106

107

#### What is a deliberation?

list of 4 items

An expression of an opinion

On a matter within the Commission's jurisdiction

To a quorum of the Commission

Even if no other member responds

list end

Freetown BOS; OML 2013-186

161

162

163

#### Deliberation Exclusions

list of 3 items

Meeting agendas

Scheduling, procedural and other administrative matters

Reports or other documents to be discussed at a meeting

list end

201

202

203

#### What is the Jurisdiction of this Commission?

General Rule:

list of 1 items nesting level 1

any matter of public business on which the quorum of the Commission may make a decision or recommendation.

Purpose of the Commission is to cause the full

integration and participation of people with disabilities in the City of Newton. M.G.L. c. 40 § 8J.

list end nesting level 1

list end

270

271

272

What is the Jurisdiction  
of this Commission?

- 1) Researching local problems
- 2) Advising and assisting City officials
- 3) Coordinating programs
- 4) Reviewing and making policy recommendations
- 5) Providing information
- 6) Coordinating activities

316

317

318

What is a Public Body?

list of 3 items

- Any multi-member board, commission, committee or subcommittee
- Within the executive or legislative branches of City government
- If established to serve a public purpose

list end

364

365

366

What is a Public Body  
of the Commission?

Committees and Subcommittees created under the Mission Statement:

list of 7 items

- Nominating Committee
- Monitoring/Access subcommittee
- Visual/Hearing Impaired subcommittee
- Public Education subcommittee
- Public Works (Snow, etc.) subcommittee
- Transportation subcommittee
- Handicapped Parking Fine Administration subcommittee

list end

436

437

438

Serial Meetings

An expression of an opinion from one Commission  
member to another is not a violation.

list of 1 items nesting level 1

- The violation occurs when that opinion is later communicated to a quorum of the public body

list end nesting level 1

list end

Email, texts, phone calls

489

490

491

Listsers

Use caution when posting about the business of  
the Commission to a listserv.

list of 1 items

- Deliberations among a quorum of the Commission in the form of a posting to a listserv is likely to violate the open meeting law because a listserv is not open to the public.

list end

549

550

551

Social Media

There is no inherent conflict between the open meeting law and the use of social media for messaging.

list of 2 items

- Deliberations among a quorum in the form of a posting to a public social media forum WILL NOT violate the open meeting law.
- Posting an opinion to a quorum in a private social media group WILL likely violate the open meeting law.

# NEWTON POLICE DEPARTMENT

## NEWTON COMMISSION ON DISABILITY

### PARKING TICKET AND FINES REPORT

FEBRUARY 2020

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TOTAL NUMBER OF TICKETS ISSUED	38
TOTAL VALUE OF TICKETS ISSUED	\$ 7,700.00
REDUCTION AMOUNT	\$ 1,000.00
TOTAL AMOUNT PAID	\$ 1,200.00
TOTAL OUTSTANDING	\$ 5,300.00

#### CODE # 26 ACCESSIBILITY SPOTS

NUMBER OF TICKETS ISSUED	22
TOTAL VALUE	\$ 4,500.00
REDUCTION AMOUNT	\$ 800.00
TOTAL AMOUNT PAID	\$ 400.00
TOTAL DUE	\$ 3,300.00

#### CODE # 27 CURB CUTS

NUMBER OF TICKETS ISSUED	16
TOTAL VALUE	\$ 3,200.00
REDUCTION AMOUNT	\$ 200.00
TOTAL AMOUNT PAID	\$ 800.00
TOTAL DUE	\$ 2,000.00

# NEWTON POLICE DEPARTMENT

## NEWTON COMMISSION ON DISABILITY

### PARKING TICKET AND FINES REPORT

#### FISCAL YEAR 2020

*As of February 29<sup>th</sup> 2020*

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#### FY 2020 Year-to-date Parking Ticket Totals

TOTAL NUMBER OF TICKETS ISSUED	313
TOTAL VALUE OF TICKETS ISSUED	\$ 63,500.00
REDUCTION AMOUNT	\$ 19,200.00
TOTAL AMOUNT PAID	\$ 31,280.00
TOTAL OUTSTANDING	\$ 13,470.00

#### CODE # 26 ACCESSIBILITY SPOTS

NUMBER OF TICKETS ISSUED	222
TOTAL VALUE	\$ 45,000.00
REDUCTION AMOUNT	\$ 17,200.00
TOTAL AMOUNT PAID	\$ 19,350.00
TOTAL DUE	\$ 8,820.00

#### CODE # 27 CURB CUTS

NUMBER OF TICKETS ISSUED	91
TOTAL VALUE	\$ 18,500.00
REDUCTION AMOUNT	\$ 2,000.00
TOTAL AMOUNT PAID	\$ 11,930.00
TOTAL DUE	\$ 4,650.00

# Treasurer's Report

Given by Jane Brown, Treasurer of the Commission On Disability  
Presented at the March 9, 2020 COD Meeting  
As of March 6, 2020, the balances of the COD accounts are as follows:

Account # 5500-335518 H-P. Fines-Disability Commission

Type: Receipts Reserved for Appropriation (These funds have to go before the City Council to be appropriated before being used)

Balance: \$61,939

Account # 01C10802-513010 Operation Access – Disability Commission

Set up to pay for targeted enforcement of accessible HP Fines violations by the Police

Type: Special Appropriations

Balance: \$1880.89

Account#C401083-586005 Set up to purchase and install Accessible Pedestrian Signals (APS) units at the Waverly/Tremont intersection

Type: Special Appropriations

Balance: **\$50.50** (8 APS units installed in December 2018)

Account #13D10901 Set up in Fall 2015 to receive Community Access Monitor Program fees and pay expenses)

Type: Revolving Account

Balance: **\$940.00**



# ADA COORDINATOR'S REPORT

Given by Jini Fairley, ADA/Section 504 Coordinator, and presented at the March 9, 2020 COD meeting.

## Site Visits:

- RRFB (FY20 CDBG Funded)- Went out with Traffic Engineer
- Curb Cut Locations for FY20-21 CDBG Funding- Went out with Alfredo and Tiffany
- Pearl Street Municipal Parking Lot- reviewed plans on site with Alfredo, according to the 2018 IHCD Audit

## Trainings:

- Webinar: How Housing Affects Application for SSI Benefits
- Webinar: Chapter 2 of ADA/ABA Standards- Scoping-Alterations

## Meeting/Events/Conference Calls:

- Newton Tab- Crosswalks/Curb Cuts article
- Crystal Lake/Levingston Cove Working Group- I attend when scheduled
- MOD 2020 Census Seminar- Very informative, focus on disabilities
- Commuter Rail Workshop for Expert Users- Run by IHCD.
- Spoke on NNHS Panel with COD Co-Chairs- Local Student Government Day
- Traffic Council- to support request for residential accessible parking space
- NewCAL- every other week meeting
- Fair Housing Committee- I attend this monthly
- Complete Streets Committee & Road Paving- I attend, every other week
- CODA- monthly meeting- on phone with other CODs and ADA Coordinators
- Crescent St. Working Group
- Open Space & Recreation Plan Committee-updating the 2013 plan

## Checklist for Some Short & Long Term Goals

**Below are some immediate responsibilities to volunteer for- Please tick ones you would contribute to:**

- **Update & Maintain COD Webpage**
- **Produce a COD Leaflet/Brochure**
- **Create Database of Disability Organizations/ Residents with disabilities in Newton**
- **Develop a Quarterly Newsletter**
- **Write Articles or Column for TAB**
- **Create a COD Facebook Page**
- **Create a COD Instagram Page**
- **Create COD/Disability Info Programming on New TV (Local Cable Channel)**
- **Other?**

**Below are Ideas/Topics generated at meeting on March 4<sup>th</sup> :**  
**ADA 30<sup>th</sup> Anniversary Event(s):**

**- Harvest Fair**

- **Volunteer time at table ( this is a long and arduous task so we appreciate if all of you will take at least one hour from your day to volunteer)**
- **Obtain COD & ADA /Disability information Materials for distribution**
- **Plan gifts at table**

**-Commemoration by Mayor**

**-Public Event with Access Sport America to celebrate ADA 30<sup>th</sup> Anniversary**

**-Nathans Ideas for 30<sup>th</sup> Anniversary**

**Other, maybe Long Term Goals/Issues:**

- **Role of COD in Schools**
- **Jobs/Career fair**
- **Program on Reasonable Accommodations in Housing**
- **Transportation Issues**
- **Emergency Preparedness**
- **Outreach to Late Deafened community**
- **Other Topics/Issues**

## **Suggestions for Accessible (HP) Fines Funds:**

- **Funding Hearing Aids through already established city foundations/funds**
- **Grant Program for Accessible Playground Equipment for Newton Schools**
- **Scholarship for Newton Resident at Access Sport America**
- **Donation to SEPAC for Speakers**
- **Donation to Understanding our Differences**
- **Donation? Volunteer? to Athletes Unlimited?**
- **Donation? Volunteer? to High Schools' Unified Sports Team?**
- **Other Suggestions**

-