

CITY OF NEWTON, MASSACHUSETTS  
PURCHASING DEPARTMENT  
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September 27, 2021

**ADDENDUM #3**  
REQUEST FOR PROPOSAL #22-12

**RFP Diversity, Equity & Inclusion Consultant; Audit & Strategic Plan**

**THIS ADDENDUM IS TO: AMEND THE REQUEST FOR PROPOSALS AND ANSWER THE QUESTION BELOW.**

**1. AMENDMENT**

**Section IX(A) MINIMUM CRITERIA is amended to read in its entirety as follows:**

- A. The proposer must demonstrate that it has experience in the areas outlined in the scope of services and that it has worked effectively with municipalities comparable to the City of Newton.

**2. QUESTION**

**Q1. Our question is there an approved budget or not to exceed amount for the services in the scope of work?**

A1. The City's project estimate is \$150,000.

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR  
BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD  
RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.**

Thank you.



Nicholas Read  
*Chief Procurement Officer*