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## STAFF MEMORANDUM

Meeting Date: October 14, 2021  
DATE: October 7, 2021  
TO: Newton Upper Falls Historic District Commission  
FROM: Barbara Kurze, Senior Preservation Planner  
SUBJECT: **Additional Review Information**

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The purpose of this memorandum is to provide the members of the Newton Upper Falls Historic District Commission (Newton Upper Falls HDC) with information about the significance of the properties being reviewed and the application process, which may be useful in the review and decision-making process of the Newton Upper Falls HDC. Additional information may be presented at the meeting that the Newton Upper Falls HDC can take into consideration when discussing a Local Historic District Review application.

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Dear Newton Upper Falls HDC Members,

The following is additional information for the Local Historic District Review applications that you should have received in your meeting packet.

### Applications

#### ***38 Ellis Street – Certificate of Appropriateness***

**HISTORIC SIGNIFICANCE:** The circa 1870 workers cottage has been substantially altered and expanded over the years. The first owner was William Lowe who lived and ran his grocer's business at 969 Chestnut Street.

**APPLICATION PROCESS:** The owners have submitted two applications:

1. Add a curb cut at the front of the property to the right of the existing curb cut to allow for a motorcycle to pull in and park.
2. Replace four windows with two-over-two Marvin Ultimate G2 inserts and replace a slider door with a Marvin Ultimate slider door. The flashing, trim and sill around the slider door will also be repaired. The G2 inserts are aluminum-clad simulated divided lites with interior and exterior grilles and dark spacer bars; the exterior color is wineberry. The

proposed windows are consistent with the Marvin aluminum-clad SDL inserts with a wineberry color exterior that the commission approved in 2012.

**MATERIALS PROVIDED:**

Photographs

Plans

Assessors database map

Product specifications

2012 approved window application

MHC Form B

***13-19 Winter Street – Certificate of Hardship***

**HISTORIC SIGNIFICANCE:** The circa 1840 Federal style house is one of the oldest surviving structures in Newton Upper Falls. The first owner appears to have been Elijah W.H. Trask who was a foreman at the rolling mill.

**APPLICATION PROCESS:** This review is continued from the September meeting. The owners were denied a Certificate of Appropriateness to remove the existing right-side house block and rebuild it per the design approved by the Commission. **The Commission must also review the application for Hardship.** The owner has not submitted any additional materials to support a case for Hardship.

**MATERIALS PROVIDED:**

Approved elevations

Photographs of existing conditions

**Administrative discussion:**

Minutes: Review draft May meeting minutes.