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City Council  
**Chair's Meeting**

Tuesday, January 18, 2022

6:45 pm

The City Council will hold this meeting as a virtual Zoom meeting on Tuesday, January 18, 2022 at 6:45 pm. To view this meeting use this link at the above date and time:

<https://us02web.zoom.us/j/83626974527>

Or One tap mobile : +13126266799,,83626974527#

Or Dial: +1 312 626 6799

Webinar ID: 836 2697 4527

**Agenda:**

1. Discussion on Newsletter from the Council. What does it look like? What will it contain? Should we cooperate to write the newsletter? Past example attached.
2. Discussion on Training for Councilors:
  - a. Diversity, Equity, and Inclusion
  - b. Meeting Facilitation and Management
  - c. Hiring, Discrimination, and Harassment
3. Volunteer request for testing Docket Tracking Database
4. Public Comment during Meeting. The When/How Notification to Administration
5. Council Rules: Submit any suggestions.
  - a. Rules to Discuss changes or promote following them.
    - i. 2.B.2.Any member wishing to question any items appearing in the Reports Docket as received on the Friday prior to a meeting of the City Council shall at least fifteen minutes prior to the meeting notify the Clerk of the Council, stating the item in question and the reasons for the request for second call.
    - ii. Section 5. Debate. A. Debate shall be limited as follows: 1. On procedural items where debate is permitted, each Councilor shall speak not more than three (3) minutes, nor more than one time. 2. On all other matters, each Councilor may speak no more than three times, nor more than five (5) minutes total.
6. Other topics from the floor.

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The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.