

CONSERVATION COMMISSION MINUTES

Date: Thursday, March 10, 2022

Time: 7:00pm

Place: This meeting was held as a virtual meeting via Zoom.

With a quorum present, the meeting opened at 7:05 pm with Dan Green presiding as Chair.

Members Present: Dan Green, Susan Lunin (Vice-Chair), Ellen Katz, Judy Hepburn and Associate Member Sonya McKnight

Members Absent: Leigh Gilligan, Kathy Cade, Jeff Zabel

Staff present: Jennifer Steel, Ellen Menounos

Members of the Public: not recorded due to remote nature of the meeting

DECISIONS

I. WETLANDS DECISIONS

1. 52 Oldham Rd – NOI – Two story addition, patio and retaining wall – DEP #239-0915

- **Owner/Applicant:** Atish Choudhury / Roli Kumar-Choudhury
- **Representative:** John P Rockwood, Eco-Tec; Joe Porter, engineer; Peter Sachs, architect
- **Request:** Issue OOC and proceed with the project.
- **Documents in packets:** Aerial photo, colored site plans, planting plan
- **Documents presented at meeting:** Aerial photo, colored site plans, planting plan, site photos
- **Jurisdiction:** Buffer Zone, City Floodplain
- **Project Summary:** Remove existing rear patio; construct a 2-story addition on a slab foundation; infill adjacent first floor patio (under second story sunroom; construct a new patio with steps, supported by a retaining wall; install a 279 sf (~5'x60') bounded enhancement planting area along stream bank with 22 native shrubs and 140 native forbs.
- **Presentation and Discussion:**
 - None of the proposed activities will result in net fill in or degradation of the City Floodplain.
 - Access around the east end of the house is appropriate. The arbor vitae near the corner of the house will be protected from passing construction equipment.
 - The infill construction (under the second story) will have no effect on the stream or its buffer zone.
 - The 2-story addition will be over existing hardscape but will require excavation for frost walls and the slab. Disturbance associated with the 2-story addition may further weaken the highest existing wooden retaining wall, leading to the need replace it. The applicant acknowledged this and will determine during construction if wall reconstruction is necessary.
 - The applicants stated that the stone infiltration system should not need any maintenance.
 - Staff expressed concern that there may be insufficient room between the infiltration system and the erosion control line. Porter/Rockwood assured the Commission that the excavation would be minimal and fully contained within the erosion barrier.
- **Vote:** To close the hearing and issue an Order of Conditions with the site-specific conditions below [Motion: Lunin; Second: Katz; Roll-call vote: Green (aye), Lunin (aye), Katz (aye), Hepburn (aye); Vote: 4:0:0]
 - Require soil from shrub installations be removed from the Floodplain.
 - Prohibit stockpiling below the highest terrace.
 - Require site visit at the time of the installation of the infiltration system.
 - Limit of Work: The sediment control line shall be the limit of construction and laydown. Only the manual installation of native plantings may occur outside the limit of work.
 - Concrete washout shall occur in the front of the house as shown on the approved plan, shall not occur in any wetland resource area, and shall not be discharged to any City storm drain.
 - Soil from the holes dug for the new native plants near the stream shall be removed from the City flood plain.
 - Landscape plantings within Commission jurisdiction must:



Mayor

Ruthanne Fuller

Director

Planning & Development

Barney Heath

Chief

Environmental Planner

Jennifer Steel

Assistant

Environmental Planner

Ellen Menounos

Conservation Commission Members

Kathy Cade

Dan Green

Judy Hepburn

Ellen Katz

Susan Lunin

Jeff Zabel

Leigh Gilligan

Associate

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Sonya McKnight

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- Be installed in compliance with the approved plans (desired changes must be approved by the Conservation office in advance),
 - Stabilize all exposed areas,
 - Have a survival rate of 80% of total number of shrubs (after 2 growing seasons), and
 - Have 75% aerial coverage of the bounded mitigation area (after 2 growing seasons).
- If any trees within the wetland or buffer within the project area die within 2 years of the start of construction or have been demonstrably harmed by construction activities, they shall be replaced at a ratio of 2:1 with native canopy saplings (of roughly 2 caliper inches). Plywood should be considered for root protection for the arborvitae near the access path along the side of the house.
- The stormwater infiltration system must be installed as per the approved plans and the existing outfall will be tied into the new system.
- The request for a Certificate of Compliance must include an as-built plan and letter from a landscaper certifying compliance with the approved planting scheme.
- The infiltration system of clean stone must be maintained as open/exposed stone and must be kept fully functional.

2. 25 Moorfield Rd – NOI – backyard pool, patio, spa, deck, and landscaping – DEP #239-916

- Owner/Applicant: David & Donna Frieze
- Representative: John P Rockwood, Eco-Tec; Verne Porter, engineer; Elizabeth Kenrick, Gregory Lombardi Design
- Request: Issue OOC and proceed with the project.
- Documents in packets: Aerial photo, colored site plans, planting plan
- Documents presented at meeting: Aerial photo, colored site plans, planting plan, site photos
- Jurisdiction: Buffer Zone
- Project Summary: Removal of undesired hardscape and plantings. Removal of 6 trees >8" and 9 saplings <8". Construction of swimming pool (8 feet deep) with stone terrace associated retaining walls, wood deck with spa; stone pathway; stone steps; lawn area; planting beds with retaining walls. Lighting of stairs and pathways for safety purposes. Enhancement plantings of 14 saplings, 48 shrubs, and 533 herbaceous plants. Note: Pool discharges will be made through the sanitary sewer; pool mechanicals will all be in the basement of the house.
- Presentation and Discussion:
 - Overall
 - Ellen Katz recused herself because she is currently working with Verne Porter on a project.
 - Access on the southerly side of the house is appropriate.
 - The Conservation Restriction area is due to be impacted by 34sf with the installation of a 10-foot wide temporary construction access path. Staff asked that the project proponents make every effort to protect the oak tree nearest the garage. The applicants noted that contractors have stated that a 10-foot wide access will be necessary for the drilling and equipment anticipated.
 - Although the final "footprint" of the project may not be dramatically different than the existing "footprint", the construction process for this project will be significant and will need to be very "delicate".
 - The Commission acknowledged that light and noise associated with the use of the pool and deck must be considered in the context of the adjacent mall.
 - Staff noted the unique ecology that the bedrock in this buffer zone provides.
 - The CR has been bounded in the field with granite posts. (Note: the rebar in the rocky outcropping is the traverse point)
 - Erosion controls will be compost sock augmented with 4' rigid fencing along the access route and augmented with sand bags on the ledge.
 - Stockpiling will mostly occur in the driveway (outside the buffer zone). All will occur within the limit of work.
 - Concrete washout will occur outside the buffer zone.
 - 15 trees are shown as "to be removed" on the plan (L0.01), but 16 trees are shown on the cutting schedule (L2.01). This discrepancy will need to be addressed during final plan review and preconstruction site visits.
 - The narrative states 48 shrubs will be planted, the plan shows 80 S1 and S2s. The plan is what will be followed.
 - Runoff from the new developed areas will be held by the retaining walls and will infiltrate and/or sheet flow.
 - In response to staff requests, the applicants will ensure that at least 7 of the proposed trees are canopy trees and that some are placed where the canopy is less dense, i.e., closer to the wetland and within the Conservation Restriction.
 - Staff noted that portions of the Conservation Restriction area (to the north of the ledge outcropping) have apparently been subject to leaf blowing and vegetation removal. The owners will apprise their landscapers that this cannot occur and will restore this area with shrubs and leaf litter mulch.

- A number of issues were discussed and determined to be “methods and means” to be finalized once a contractor has been selected and exploratory borings have been conducted:
 - How the new walls will be affixed to the ledge (pinned or with a 12” footing)
 - The extent and nature of excavation (especially for the retaining wall footings).
 - The extent of blasting and/or drilling and pneumatic hammering (done in 12” blocks”) required.
 - How dust will be controlled during construction.
 - How the existing stone walls (and the trees within) on the western side of the ledge will be protected.
 - Additional tree protection (such as plywood over roots).
- Vote: To close the hearing and issue an Order of Conditions with the site-specific conditions below [Motion: Lunin; Second: Hepburn; Roll-call vote: Green (aye), Lunin (aye), McKnight (aye); Vote: 4:0:0] Note: Katz was recused.
 - The ecology of the rocky outcrop is very sensitive and must be preserved. At no time may construction workers pass beyond or store materials beyond the sediment control and limit of work line.
 - This permit does not allow blasting. If blasting is considered necessary, an amended Order of Conditions shall be required.
 - Prior to the start of work, a number of plans (listed immediately below) must be presented to the Conservation Office, to clearly illustrate the final details of all proposed work. If Conservation staff feel it necessary, the plan(s) may be brought to the full Commission for their review and approval.
 - A final proposed access plan shall be submitted to the Conservation Office prior to the start of work. The selected contractor shall strive to modify the alignment of the access to save the oak tree near the driveway.
 - A detailed drilling plan shall be submitted to the Conservation Office for review and approval, prior to the start of work, that addresses the full extent of drilling, debris containment, vibration, and dust control shall be submitted to the Conservation Office for review and approval.
 - A detailed plan for excavation for retaining wall footings shall be submitted to the Conservation Office prior to the start of work.
 - A detailed plan for protection of the stone “tree wells” on the south side of the ledge outcropping and the trees therein shall be submitted to the Conservation Office prior to the start of work.
 - A concrete washout plan designed to limit and control any adverse effects on the wetlands resource area(s) must be presented to the Conservation Office prior to the start of work for review and approval.
 - A final proposed landscape plan shall be submitted to the Conservation Office prior to the start of work, for staff review and approval. Said plan shall place some canopy trees closer to the wetland (i.e., within the Conservation Restriction in the forested area to the west of the house). The final proposed landscape plans should include at least:
 - 14 native trees -- including at least 7 native canopy trees
 - 78 native shrubs – including no more than 15 bearberry and inkberry combined.
 - 533 native perennials – including no more than 200 hay-scented ferns
 - Erosion controls shall be the limit of work boundary and shall consist of a staked 12” diameter compost sock and a 4-foot-tall rigid fence.
 - Landscape plantings within Commission jurisdiction must:
 - Be installed in compliance with the approved plans and conditions (desired changes must be approved by the Conservation office in advance)
 - Have a survival rate of 80% of total number of trees (after 2 growing seasons)
 - Have a survival rate of 75% of total number of shrubs (after 2 growing seasons)
 - If any trees intended to be protected within the project area die within 2 years of the start of construction as a result of the construction or have been demonstrably harmed by construction activities, they shall be replaced at a ratio of 2:1 with native canopy saplings (of roughly 2 caliper inches).
 - The Conservation Restriction area to the east of the rocky outcropping that has been cleared of leaves shall be re-naturalized with a few native shrubs and natural leaf litter.
 - To protect the water quality of area wetlands, fertilizers shall be of low-nitrogen content and be used in moderation
 - To protect the full suite of benefits of area wetlands, wildlife, and native insects and pollinators, no herbicides and pesticides shall be used.
 - To protect wetland wildlife, no additional exterior lighting beyond that shown on the approved plans shall be added. Existing lighting shall remain:
 - “dark sky” compliant -- i.e., shielded to prevent any “up lighting” and “backlighting”, focused, and directed so as to not illuminate any part of the wetland.
 - limited blue content to decrease skyglow and disruption of diurnal animals
 - switched off when not in active use

- The Conservation Restriction area shall not be disturbed or cleared of any vegetation or leaves.

3. 152 Suffolk Rd – NOI – backyard pool, sports court, patio, and greenhouse – DEP #239-911

- Owner/Applicant: Yelena Dudochkin
- Representative: Mark Arnold, Goddard Consulting
- Request: Issue OOC for proposed work.
- Documents in packets: Aerial photo, colored site plans
- Documents presented at meeting: Aerial photo, colored site plans, site photos
- Jurisdiction: Riverfront Area, BVW, Buffer Zone
- Project Summary:
 - Within RFA: construct a 20'x40' swimming pool, patio with fire pit, retaining wall, 6' metal and cedar post fence, 18'x25' greenhouse, and plantings. Total new impervious area in the riparian zone will be ±1,165 sf.
 - Within BZ to BVW: construct a sports court, greenhouse, in-ground trampoline, retaining wall, and fence.
 - Overall: remove 28 mature trees, some of which are ailing or dead.
 - Overall: install mitigation and enhancement plantings.
- Presentation (Mark Arnold) and Discussion:
 - Chair Green noted that since the plans are still in a state of flux, with many staff comments unresolved, this session of the hearing will just be a brief update and a preliminary opportunity for Commissioners and abutters to comment. Staff comments unaddressed to date include:
 - Inches of cutting/replacement are still inaccurate.
 - Native canopy trees should be added to the planting schedule
 - Existing topography at the retaining wall remains misleading
 - A description of how work will contribute to the protection of the interests of the Act 10.58(4)(a)
 - A description of how “all reasonable efforts to avoid, minimize, and mitigate adverse impacts on the Buffer Zone have been considered”
 - The necessity of the treatment of the ground with seed.
 - More canopy trees should be included in the planting schedule. The applicant team should familiarize themselves with the Commission’s “Tree and Shrub Replacement Guidelines” and their “Mitigation/Restoration Planting Area Guidelines”.
 - New test holes, an in-depth drainage analysis, plan revisions/clarifications, and an operations and maintenance plan are still needed.
 - The erosion control lines and details need to be fixed.
 - Arnold stated that goals of the project are to optimize use of the rear of the parcel and address invasive, dead, and dying trees.
 - Arnold walked the Commission through the latest revised landscape plans and pointed out changes made. He noted that the civil plans are still under revision.
 - Much of the Commission’s discussion focused on work proposed in and near the wetland.
 - There was concern about the “unnatural” characteristic of the proposed evergreen privacy screen.
 - There was concern about damage to the wetland associated with installation of the proposed evergreen privacy screen.
 - There was concern about the proposed privacy fence in the 25-foot naturally vegetated buffer zone.
 - One commissioner noted that outdoor fire pits are illegal in Newton.
- Vote: To continue to March 31, 2022 hearing, with materials due in one week (at close of business on March 17, 2022) [Motion: Katz; Second: Green; Roll-call vote: Green (aye), Lunin (aye), Katz (aye), Hepburn (aye); Vote: 4:0:0]

4. Hammond Pond Parkway – NOI – roadway and corridor improvement -- DEP #239-914

- Owner/Applicant: Mass DCR/BSC Group
- Representative: Diana Walden and Peter Reed, BSC Group; Dan Driscoll, DCR
- Request: Issue OOC for proposed work
- Documents in packets: Aerial photo, colored site plans
- Documents presented at meeting: Aerial photo, colored site plans, site photos
- Jurisdiction: RFA, Buffer Zone to BVW, Certified Vernal Pools, City Floodplain
- Project Summary:
 - This roadway and corridor improvement project will reconfigure a one-mile-long stretch of Hammond Pond Parkway, between Beacon St and Rte 9, converting it from 4 lanes to 2 lanes and adding: a 12' wide shared use

- (bike/ped) path constructed on the western side, a 15' wide landscape buffer with native plants, stormwater improvements, and a 5' wide sidewalk on the eastern side. The shared use path will be graded so that the majority of stormwater run-off is directed to the buffer for attenuation and infiltration.
- The majority of the alterations within jurisdictional wetland areas are within degraded and disturbed areas (i.e., existing roadway or grass/dirt shoulder – “inboard of the existing guardrail”). Overall “paved” area will be reduced.
 - The only significant alterations to non-degraded or non-disturbed areas of Conservation jurisdiction are:
 - 2 new stormwater outfalls near Hammond Brook crossing
 - 1 new stormwater outfall near western wetland
 - 1 new stormwater outfall near the parking lot
 - Slight expansion of the parking area on eastern side (grading, paving, catch basin)
 - Stormwater currently collects in catch basins and discharges to wetlands. Stormwater will be routed through 6 new Stormceptor units, improving stormwater quality.
 - Islands of native plantings and seed mix will be installed in the 15' buffer strip between the road and the shared-use path. Seed mix will be installed “beyond” the shared-use path.
- Presentation and Discussion:
 - Staff received revised, stamped, dated plans; a memo enumerating all plan changes; and revised NOI alteration numbers, all consistent with the discussion at the initial public hearing.
 - Staff also received a photometric study showing no discernable “spill” into vernal pools or wetlands. Light poles will be shifted away from the existing treeline to the edge of the travel lanes. There will be some spillover from the roadway to the multi-use path, but DCR does not want to place additional lights on the path itself.
 - Stormwater outlets have been modified: (1) locations changed from near stream crossing to at parking lot; (2) size of stone outlet pad has been revised to accommodate the 25-year storm event; and (3) silt fence will be installed all around the proposed outlets.
 - Tree trimming has been recalculated and will only affect 4,904 sf. There are several stretches of the road where up to 10 feet of cutting/trimming will occur (see especially Landscape Sheet 9 (sheet 25 of 30)).
 - Trees to be planted in Con Com jurisdiction = 3 *Nyssa sylvatica*, 2 *Acer rubrum*, 2 *Quercus rubra*, 1 *Ulmus americana*, 4 *Pinus strobus*. Staff noted that on Landscape Sheet 9 (sheet 25 of 30) indicates a *Nyssa* and a Red oak to be planted very close to stormwater structures. The placement of all trees should be coordinated with the stormwater infrastructure.
 - In response to a request to clear existing cross culverts, DCR responded that BSC evaluated the existing cross culverts and determined the majority are not positioned in the landscape to effectively convey flow or stormwater.
 - In response to a request to remove invasive species within the impact area/construction area necessary to install each drainage outfall, DCR responded that invasive species can be removed from the immediate footprint during construction.
 - DCR will leave the details of stockpiling to means and methods through the contractor and as part of pre-construction meeting for approvals with the Agent.
 - Driscoll noted that they hope to go out to bid in the summer of 2022 for this project. Commissioners expressed their pleasure and appreciation.
 - Driscoll noted that the DCR legal office may have concerns about some of the conditions, but he felt that the conditions as discussed were reasonable.
 - Vote: To close the hearing and issue an Order of Conditions with the site-specific conditions below [Motion: Katz; Second: Lunin; Roll-call vote: Green (aye), Lunin (aye), Katz (aye), Hepburn (aye); Vote: 4:0:0]
 - A construction management plan designed to limit and control any adverse effects on the wetlands resource area(s) must be presented to the Conservation Office for review and approval. At a minimum, the Construction Management Plan must address the following: phasing of the project with anticipated completion dates and milestones, emergency contact personnel of the general contractor, staging and stockpiling of construction materials and equipment, site stability/erosion and siltation control, and access/parking for construction workers' vehicles.
 - Any trees within the work zone that are to be cut must be flagged with numbered flags prior to the pre-construction site visit.
 - Any trees within the work zone that are to be preserved must be flagged with numbered flags prior to the pre-construction site visit and must have their roots, trunks and branches appropriately protected.
 - The erosion control line shall be the limit of work. No cutting, brush removal, grubbing, pruning, brush or fill disposal, or any land disturbance shall take place beyond the erosion control line.
 - Concrete washout and/or discharge may not be directed to storm drains or wetland resource areas.
 - Invasive species shall be removed from the project footprint during construction.

- Soil stockpile areas close to the limit of work line shall have an extra line of erosion control.
- Landscape plantings within Commission jurisdiction must:
 - Be installed in compliance with the approved plans (desired changes must be approved by the Conservation office in advance)
 - Stabilize all exposed areas
 - Have a survival rate of 100 % of total number of trees (after 2 growing seasons)
 - Have a survival rate of 75 % of total number of shrubs (after 2 growing seasons)
- If any trees intended to be protected within the project area die within 2 years of the start of construction as a result of the construction or have been demonstrably harmed by construction activities, they shall be replaced at a ratio of 2:1 with native canopy saplings (of roughly 2 caliper inches).
- The stormwater management system must be installed as per the approved plans.
- To protect the water quality of area wetlands, fertilizers shall be of low-nitrogen content and be used in moderation
- To protect the full suite of benefits to wetlands, wildlife, and native insects and pollinators, no herbicides or pesticides shall be used.
- To protect wetland plants and wildlife, salt shall not be used for snow and ice management on the shared-use pathway.
- To protect wetland wildlife habitat, no additional lighting shall be added to the shared use pathway or stone dust sidewalk without review and approval by the Newton Conservation Commission.
- To protect the abutting certified vernal pools, street lighting must remain:
 - “dark sky” compliant – i.e., shielded to prevent any “up lighting” and “backlighting”, focused, and directed so as to not illuminate any part of the wetland.
 - at or below the illumination levels shown on the approved photometric plan sheet
- The approved Operations and Maintenance Plan is appended hereto and must be adhered to.

5. Albemarle Road – Informal Presentation – Preliminary plans for redevelopment of Gath Pool

- Owner/Applicant: Parks, Recreation, and Culture
- Representative: Luis Perez-Demorizi, Nicole Banks
- Request: Provide preliminary feedback on the developing project.
- Documents in packets: none
- Documents presented at meeting: Concept plans
- Jurisdiction: Riverfront Area, Flood Zone, Buffer Zone
- Performance Standards: (re)development in RFA, flood storage capacity, stormwater standards
- Proposed Project Summary: Redevelopment of the Gath Pool complex.
- Presentation and discussion: Perez-Demorizi ran through a PowerPoint presentation showing the wetland jurisdiction on the site, existing conditions plans and photos, and proposed conditions. He noted that the pool is 60 years old and very leaky, and heavily used. Commissioners stated their general support for the renovation project and noted that Riverfront Area regulations allow off-site mitigation and/or restoration.

6. 210 Winchester Rd – COC – second story addition and rebuild deck -- DEP #239-761

- Owner/Applicant: Geoff Severud and Jennifer Ibrahim
- Representative: Joe Porter
- Request: Withdraw the request to issue a COC until revised documents can be provided to the Commission.
- Documents in packets: approved plan and as-built
- Documents presented at meeting: Site photos
- Jurisdiction: BVW, BLSF, Riverfront

II. CONSERVATION AREA DECISIONS – none at this time.

III. ADMINISTRATIVE DECISIONS

7. Minutes of 2/17/22 to be approved

- Documents in packets: Draft 2/17/22 minutes as edited by Kathy Cade
- Documents presented at meeting: none
- Vote to approve the 2/17/22 minutes. [Motion: Katz; Second: Lunin; Roll-call vote: Green (aye), Lunin (aye), Katz (aye), Hepburn (aye); Vote: 4:0:0]
- Judy Hepburn will edit the 3/10/22 minutes. Dan will edit the 3/31/22 minutes.

IV. ISSUES AROUND TOWN DECISIONS

UPDATES

V. WETLANDS UPDATES

- Native species starter list for applicants and residents is under development

VI. CONSERVATION AREA UPDATES/DISCUSSION

- Mark Lewis, Deer Park beekeeper presented to the Commission, in keeping with his license obligations. His bees are just starting to become active. He has 3 hives just now and will have a maximum of 6 if he captures swarms. He will be holding a beekeeping class through NCE at the Old Deer Park on Sunday May 27 as part of his license obligations. He continues to support Classroom Hives. Katz noted that she has sent her honey to a testing lab to determine what species her bees' honey is from. Lewis indicated that he could do the same. There was discussion about developing a group to better determine whether honey bees in Newton compete with native bees – that topic will be placed on the next agenda. Katz noted that there are 17 hives in Nahanton Park – Steel noted that she would reach out again to Parks and Rec to let them know of local concern and share the Commission's beekeeping policy.
- Staff were trained in the new version of GIS, in preparation to update trail signs
- Greenway-Riverwalk stairs project will be presented informally to the PRC Commission on 3/21/22.
- Created a database of requested uses of Conservation parcels (mostly research) and application and permit forms
- Staff are working to revive the Stewards group (post COVID) with communication and a Stewards newsletter
- The need to place CRs on Conservation parcels may be less pressing. Staff undertook research.
 - Attorneys conclude that in *Smith v. City of Westfield*, 478 Mass 49 (2017) the Court expressly stated that it is not necessary to record a deed or a conservation restriction for land to be protected under Article 97, i.e., that transfer of use from a park/open space to a school/other use would require legislative approval under Article 97.
 - Retired City attorney notes that CRs are costly. They must be "held" by another party. Currently the Conservators hold most CRs on City land, but they require payment for the monitoring.

VII. ISSUES AROUND TOWN UPDATES

- DPW is developing an estimate for the fabrication and installation of 6 stream signs. The Commission would be transfer billed for the signs and possibly for the labor.
 - Cheese Cake Brook @ Watertown Street (south side, just west of #942 Watertown)
 - Laundry Brook @ Walnut Street (east or west side)
 - Hammond Brook @ Centre Street (west side)
 - South Meadow Brook @ Dedham Street (east or west side)
 - Paul Brook @ Parker Street (west side)
 - Saw Mill Brook @ Vine Street (south side)
- Staff continue to assist with drafting the new Stormwater and Erosion Control Ordinance and Regulations.
- Staff are coordinating invasive pulls for 2022.
- Staff continue to work on CAP communications and an annual status report.
- Staff are preparing for the next Trails Subcommittee meeting.

VIII. ADMINISTRATIVE UPDATES

- City email addresses are not available to Commission members.
- Website updates continue (e.g., info on projects in flood zones)

OTHER TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS BEFORE THE MEETING

8. 63 Kingswood Road – OOC extension

- Owner/Applicant: David Lurie
- Request: Extend OOC for 1 year
- Documents in packets: None
- Documents presented at meeting: None
- Jurisdiction: RFA, BZ, City Floodplain
- Presentation and Discussion: The project is complete, but for the dock. COVID delays have hampered completion
- Vote: To extend OOC 1 year [Motion: Lunin; Second: Hepburn; Roll-call vote: Green (aye), Katz (aye), Lunin (aye), Hepburn (aye); Vote: 4:0:0]

ADJOURN Vote to adjourn at 10:20 [Motion: Katz; Second: Lunin; Roll-call vote: Green (aye), Lunin (aye), Katz (aye), Hepburn (aye); Vote: 4:0:0]