

## **ELIGIBILITY REQUIREMENTS FOR A LICENSE TO CARRY FIREARMS**

- You must be a citizen of the United States or a Permanent Resident (Green Card Holder) and must submit proof (a U.S. birth certificate or a valid U.S. passport, Green Card). If you are a naturalized citizen, you must submit your Certificate of Naturalization. We will make photocopies of your original documents.
- You must be a legal resident of Newton or own a business in Newton.
- You must be at least 21 years old.
- You must not have an outstanding warrant against you.
- You must not be the subject of a current restraining order or a suspension or surrender order.
- If you have been treated or committed for drug addiction or alcoholism, you must wait five years from the termination date of such treatment or confinement, and you must submit an affidavit from a registered physician stating that the applicant is not disabled by a mental illness, alcohol or substance abuse in a manner that shall prevent the applicant from possessing a firearm, rifle or shotgun.
- If you have been committed to a hospital or institution for mental illness, you must submit an affidavit from a registered physician stating that he/she is familiar with your condition and that, in his/her opinion, there is no reason why you should not possess a firearm, rifle or shotgun.
- As of 10/21/98, the following convictions are permanent disqualifiers for a LTC: felony, drug violation, violent crime, and misdemeanors punishable by more than two years imprisonment.
- Additional disqualifying circumstances – a person who has renounced their citizenship; a person with a dishonorable discharge from the Armed Services; a Fugitive from Justice.

## SUBMITTING YOUR APPLICATION (PROCEDURE FOR ALL APPLICANTS)

**Appointments are at: 25 Chestnut St., West Newton, MA 02465**

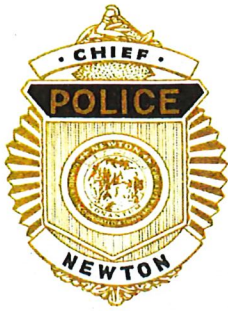
Please call the Detective Bureau at 617-796-2104 to schedule an appointment. A \$100 non-refundable Fee is due at the time the application is submitted. Please have a bank check or money order made payable to "City of Newton." **Note: By statute [Massachusetts General Laws, Chap. 140, Section 131-i ], there is no application fee for renewal applicants over 70 years of age.**

**At the time of your appointment you must submit a completed firearms application. Renewal applicants must also submit a firearms application with an Affidavit form.** Applicants will have their photo downloaded from the RMV. First time applicants will have two complete sets of fingerprints taken. If you are a renewal applicant and new to the City of Newton, you will have one set of fingerprints taken at the time of your appointment. The license cannot be approved/issued until the fingerprint-supported background check has been completed by the State Police. **It will be your responsibility to contact the Detective Bureau to see when your card is ready to be picked-up.**

In order to expedite the process, please make sure your application is filled out completely – **yes, even if it is a renewal!** If a mandatory field is left blank, the process cannot proceed until that field is completed and you will have to reschedule an appointment for a future date in order to complete your application. As of May 2015 the firearms application form was updated, however, we continue to have problems with the following incomplete information:

- **Include your Middle name on the application (report maiden names on page 3 if applicable)**
- Failure to report arrests or appearances in court as a defendant for any criminal offense\*.
- If you are a naturalized citizen, you must provide the date, place and naturalization number.

Your application may be denied because of either statutory disqualification and/or because the licensing authority has determined that you are not a suitable person to be licensed to carry firearms.



# City of Newton Police Department



TELEPHONE  
(617) 796-2101  
FAX # (617) 796-3679

JOHN F. CARMICHAEL  
CHIEF OF POLICE

Office of the Chief of Police  
**HEADQUARTERS**  
1321 WASHINGTON STREET  
NEWTON, MASSACHUSETTS 02465

## Applications for License to Carry Firearms/ Firearms Identification Card

- ◆ Question #4- *Have you ever appeared in any court as a defendant for any criminal offense?*  
**NOTE:** Operating a motor vehicle without a license, operating a motor vehicle after suspension/revocation, operating an uninsured motor vehicle are all criminal offenses. Speeding, red light infractions, etc. are not.
- ◆ You must answer if you have ever appeared in any court as a defendant for any criminal offense. Any arrest must be specified. The disposition of the case does not matter. Even if the case was dismissed, continued without a finding, not guilty, etc. it must be documented. Failure to answer this question truthfully may result in denial, suspension or revocation. It may also result in criminal prosecution for failing to answer truthfully.
- ◆ You must document any appearance regardless of what you may have been advised to the contrary including sealed cases and juvenile appearances. These cases are not exempt and must be reported.
- ◆ Applications are signed under the penalties of perjury. Failure to answer truthfully is a criminal offense under Massachusetts General Law Chapter 140 section 129 and 131.

FIRST ACCREDITED CITY POLICE DEPARTMENT IN MASSACHUSETTS



## REQUIREMENTS FOR LTC/FID APPLICANTS & RENEWAL APPLICANTS

**Effective 7/6/2022**

- 1) First time applicants must submit an original certificate showing you have successfully completed a state-approved basic firearms safety course (example: NRA Basic Pistol Course, NRA Personal Protection Course, on the Comm. of MA format etc.) conducted by a state-certified firearms instructor **or proof you possessed a valid FID or LTC on June 1, 1998.**
- 2) Must provide proof of U.S. Citizenship (**original U.S. birth certificate or U.S. Passport**). If you are a naturalized U.S. citizen, you must **also** show your original naturalization certificate. Permanent Residents (Green Card Holders) must provide a Passport and their Permanent Resident Card.
- 3) **Proof of Newton residency is required.** **In addition to your Mass. Driver's License,** you must provide other proof of residence (i.e. voter registration, car registration, utility bill, credit card statement, etc.).
- 4) A \$100 non-refundable application fee is due at the time the application is submitted. Please submit a bank check or money order made payable to "City of Newton." **Note: By statute [Massachusetts General Laws, Chap. 140, Section 131-i ], there is no application fee for renewal applicants 70 years of age or over.**

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