

**ELIGIBILITY REQUIREMENTS FOR A
FIREARMS IDENTIFICATION CARD
FOR THE POSSESSION OF MACE AND PEPPER SPRAY (CLASS D)**

- 1. YOU MUST BE A CITIZEN OF THE UNITED STATES OR PERMANENT RESIDENT (GREEN CARD HOLDER).**
- 2. YOU MUST SUBMIT PROOF OF U.S. CITIZENSHIP OR PERMANENT RESIDENCY (A U.S. BIRTH CERTIFICATE OR VALID U.S. PASSPORT, PERMANENT RESIDENT CARD AND PASSPORT; IF YOU ARE A NATURALIZED CITIZEN, YOU MUST SUBMIT YOUR ORIGINAL CERTIFICATE OF NATURALIZATION). WE WILL MAKE PHOTOCOPIES OF YOUR ORIGINAL DOCUMENTS.**
- 3. YOU MUST BE A LEGAL RESIDENT OF NEWTON OR OWN A BUSINESS IN NEWTON.**
- 4. YOU MUST BE BETWEEN THE AGES OF 14 and 17 YEARS OLD. YOU MUST SUBMIT A NOTARIZED LETTER FROM A PARENT OR GUARDIAN GRANTING PERMISSION.**
- 5. YOU MUST NOT HAVE AN OUTSTANDING WARRANT AGAINST YOU.**
- 6. YOU MUST NOT HAVE BEEN CONVICTED OF A FELONY OR DRUG VIOLATION WITHIN THE PAST FIVE YEARS. IF, FOR SUCH CONVICTION, YOU WERE CONFINED, SERVED PAROLE OR PROBATION, YOU MUST WAIT FIVE YEARS FROM THE LAST OCCURRING DATE BEFORE APPLYING FOR AN F.I.D. SEE BELOW* FOR PERMANENT DISQUALIFIERS.**
- 7. YOU MUST NOT HAVE BEEN CONVICTED OF A MISDEMEANOR PUNISHABLE BY MORE THAN TWO YEARS IMPRISONMENT WITHIN THE PAST FIVE YEARS. IF, FOR SUCH CONVICTION, YOU WERE CONFINED, SERVED PAROLE OR PROBATION, YOU MUST WAIT FIVE YEARS FROM THE LAST OCCURRING DATE BEFORE APPLYING FOR AN F.I.D. SEE BELOW* FOR PERMANENT DISQUALIFIERS.**
- 8. YOU MUST NOT BE THE SUBJECT OF A CURRENT RESTRAINING ORDER OR A SUSPENSION OR SURRENDER ORDER.**
- 10. IF YOU HAVE BEEN TREATED OR CONFINED FOR DRUG ADDICTION OR ALCOHOLISM, YOU MUST WAIT FIVE YEARS FROM THE DATE OF SUCH TREATMENT OR CONFINEMENT, AND YOU MUST SUBMIT AN AFFIDAVIT FROM A REGISTERED PHYSICIAN STATING THAT YOU HAVE BEEN CURED.**
- 11. IF YOU HAVE BEEN CONFINED TO A HOSPITAL OR INSTITUTION FOR MENTAL ILLNESS, YOU MUST SUBMIT AN AFFIDAVIT FROM A REGISTERED PHYSICIAN STATING THAT HE/SHE IS FAMILIAR WITH YOUR CONDITION AND THAT, IN HIS/HER OPINION, THERE IS NO REASON WHY YOU SHOULD NOT POSSESS A FIREARM, RIFLE OR SHOTGUN.**

***THE FOLLOWING CONVICTIONS ARE PERMANENT DISQUALIFIERS FOR AN F.I.D. CARD: A VIOLENT CRIME, TRAFFICKING IN DRUGS, TRAFFICKING IN FIREARMS.**

**APPLICATION INFORMATION FOR A RESTRICTED
FIREARMS IDENTIFICATION CARD
FOR THE POSSESSION OF MACE AND PEPPER SPRAY (CLASS D)**

You must submit a \$25 non-refundable fee along with the application. Please have a check or money order made payable to "City of Newton."

If you are a new applicant, you must submit proof of U.S. Citizenship or proof that you are a Permanent Resident (a U.S. birth certificate or U.S. Passport; Permanent Resident Card and Passport; if you are a naturalized U.S. citizen, you must submit your naturalization certificate). We will make photocopies of your original documents.

You must provide a photo ID. Your parent or guardian must provide a Mass. Driver's License with proof of residency, such as a utility bill or credit card statement addressed to your current address.

Please call the Detective Bureau at 617-796-2104 to schedule an appointment. At the time of your appointment you must submit a completed firearms application. Applicants will have their photograph taken and fingerprints taken at the time of their appointment.

In order to expedite the process, please make sure your application is filled out completely. We have had problems with the following incomplete information: a) If you are a naturalized citizen, you must provide the date, place and naturalization number; b) Refer to Page 3 for clarification on Question #5.

Note: the license cannot be issued until the fingerprint background check has been completed by the State Police. Additionally, it is your responsibility to check with the Detective Bureau to see when your card is ready for pick up.

An application may be denied because of statutory disqualification.

Attention: firearm applications that are received by mail or left at the front desk will not be accepted. No action will be taken with any application received under these circumstances. You must present your application at the time of your appointment.



City of Newton Police Department



TELEPHONE
(617) 796-2101
FAX # (617) 796-3679

Howard Mintz
CHIEF OF POLICE

Office of the Chief of Police
HEADQUARTERS
1321 WASHINGTON STREET
NEWTON, MASSACHUSETTS 02465

Applications for License to Carry Firearms/ Firearms Identification Card

- ◆ Question #5- *Have you ever appeared in any court as a defendant for any criminal offense?*
NOTE: Operating a motor vehicle without a license, Operating a motor vehicle after suspension/revocation, Operating an uninsured motor vehicle are all criminal offenses. Speeding, red light infractions, etc. are not.
- ◆ You must answer if you have ever appeared in any court as a defendant for any criminal offense. Any arrest must be specified. The disposition of the case does not matter. Even if the case was dismissed, continued without a finding, not guilty, etc. it must be documented. Failure to answer this question truthfully may result in denial, suspension or revocation. It may also result in criminal prosecution for failing to answer truthfully.
- ◆ You must document any appearance regardless of what you may have been advised to the contrary including sealed cases and juvenile appearances. These cases are not exempt and must be reported.
- ◆ Applications are signed under the penalties of perjury. Failure to answer truthfully is a criminal offense under Massachusetts General Law Chapter 140 section 129 and 131.

FIRST ACCREDITED CITY POLICE DEPARTMENT IN MASSACHUSETTS



Firearms Licensing Information (Consolidated format/Checklist)

First time License to carry (LTC) applicants must bring:

- Your Driver's License
- A completed firearms application (3 pages)
- Your original Massachusetts approved firearms-training course certificate
- A letter requesting a LTC, state the reason(s) why you are requesting a LTC
- Two letters of reference from non-relatives. Letters must be signed and include name, address and phone number of person giving the reference
- An original birth certificate or valid passport.
- Naturalization Certificate if you are a naturalized citizen, or Green Card for Permanent residents
- A copy of a Tax or Utility Bill, or RMV certificate (Not rental or lease)
- Application fee of 100.00, check or money order (No Cash) payable to 'City of Newton'

First time Firearms Identification Card (FID) applicants must bring:

- Your Driver's License
- A completed firearms application (3 pages)
- Your original Massachusetts approved firearms-training course certificate
- An original birth certificate or valid passport
- Naturalization Certificate if you are a naturalized citizen, or Green Card for Permanent Residents
- A copy of a tax or utility bill, or RMV certificate (Not rental or lease)
- Application fee of 100.00 check or money order (No Cash) payable to 'City of Newton'

To renew your LTC or FID please bring:

- Yours Driver's License
- A completed firearms application form (3 pages) with completed/signed Affidavit form
- Your current LTC or FID card
- Application fee of \$100.00, check or money order payable to 'City of Newton'
- A copy of a Tax or Utility Bill, or RMV certificate (Not rental or lease)
- **If your card has long since expired it is suggested that you bring your original B-certificate or passport, Naturalization Certificate or Green Card if applicable. If we find that we don't have any of these documents on file we will ask you to produce one prior to issuing your card.

First time Restricted Mace/Pepper Spray FID Card applicants must bring:

*** This application is for minor applicants only between 14-17 YOA ***

- Your Parent(s) with photo ID – Driver's License, a copy of a Tax bill or Utility bill
- Letter of Authorization signed by your parent(s)
- Your Driver's License or Photo ID
- A completed firearms application (3 pages)
- Application fee of \$25.00, check or money order payable to 'City of Newton'
- Original birth certificate or valid passport
- Naturalization Certificate if you are a naturalized citizen, Green card if you are a Permanent Resident

Please call Detective Bureau @ 617-796-2104 to schedule an appointment and bring all the required material; you will be fingerprinted (if needed) and photographed at this time. The Firearms Licensing Officer will contact you in 1 –2 weeks and ask you to return for an interview (1st time LTC applicants only). Please call eight weeks after your initial appointment to see if your firearm card is in. You will be required to pick the card up in person (Monday – Friday, between 8AM – 3PM only).

We also suggest you download firearms eligibility information prior to scheduling an appointment. To download firearms eligibility information go to www.newtonpolice.com , open the 'Citizens' block and select 'firearms eligibility' for a LTC or the one for a FID. You may also download the firearms application form by opening the 'Forms' block (red), scroll down to Statewide forms and select the last option (Mass firearms application form); then select FID/LTC application form. You can also download the firearms application form by going to MASS.GOV/EOPS. Go into the firearms section; select firearms records bureau, then select forms and applications, select the 4th one down from the top (LTC/FID application form). A blank Affidavit form may also print out – required for renewing applicants only).