

CITY OF NEWTON
IN CITY COUNCIL
COUNCIL ORDER
July 1, 2016 – June 30, 2017
#288-15(2)
GENERAL FUND

ORDERED:

That, to meet the expenses of the City of Newton, including the School Department, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, General Fund appropriations in the amount of \$378,969,244, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 General Fund Revenue	\$	<u>370,651,233</u>
Other Available Funds:		
Transfer from Water Fund		1,256,990
Transfer from Sewer Fund		1,244,073
Transfer from Stormwater Management Fund		598,062
Transfer from Solid Waste Activities		120,000
Transfer from BAA Marathon Fund		118,000
Transfer - Sale of Recyclable Materials		10,000
Transfer from Parking Meter Receipts Fund		1,515,000
Transfer from CATV Franchise Fee Fund		400,000
Transfer - NCGF Golf Days Receipts		15,000
Transfer from Capital Stabilization Fund		1,442,340
Fund Balance - Free Cash		1,500,000
Fund Balance - NNHS MSBA Reimbursement		50,769
Fund Balance - NSHS MSBA Reimbursement		<u>47,777</u>
Total Other Available Funds		<u>8,318,011</u>
 Total General Fund Financing	 \$	 <u>378,969,244</u>

ORDERED:

(2) That, for purposes of financing the FY 2017 General Fund appropriations specified above, the Comptroller is hereby authorized to make the following inter-fund transfers to the General Fund, from the following sources:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Water Fund	Administrative overhead/support	\$ 1,256,990
Sewer Fund	Administrative overhead/support	1,244,073
Stormwater Fund	Administrative overhead/support	598,062
BAA Marathon Fund	Recreation services	118,000
Sale of Recycling Materials Fund	Solid waste collection & disposal	10,000
Solid Waste Revolving	Solid waste collection & disposal	120,000
Parking Meter Receipts Fund	Street lighting & traffic control and safety	1,515,000
CATV Franchise Fee Fund	Administrative overhead	400,000
NCGF Golf Day Receipts	Recreation services	15,000
Capital Stabilization Fund	Debt service - Zervas/Fire Stations	<u>1,442,340</u>
Total Transfers from other funds		<u>\$ 6,719,465</u>

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ORDERED:

(3) That, for purposes of implementing the FY 2017 General Fund Budget, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2017 appropriations voted in the General Fund to the following funds:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Transfer - Rainy Day Fund	Financial stabilization	\$ 150,000
Transfer to Workers Comp Fund	Workers compensation benefits	900,000
Transfer - Capital Stabl Fund	Override capital improvements	750,000
Total Transfers to other funds		<u>\$ 1,800,000</u>

COMMUNITY PRESERVATION FUND

ORDERED:

(4) That, to meet the administrative expenses of the City of Newton Community Preservation Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Community Preservation Special Revenue Fund appropriations in the amount of \$3,682,060 as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated Fiscal Year 2017 CPA Fund Revenue	\$ 3,341,588
CPA Fund Balance	340,472
Total CPA Fund Financing	<u>\$ 3,682,060</u>

SEWER UTILITY FUND

ORDERED:

(6) That, to meet the expenses of the City of Newton Sewer Utility Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Sewer Utility Special Revenue Fund appropriations in the amount of \$32,419,023, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 Sewer Rate Revenue	\$ 31,753,879
Other Available Funds:	
Transfer from Water Fund	665,144
Sewer Surplus	-
Total Sewer Fund Financing	<u>\$ 32,419,023</u>

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ORDERED:

(7) That, for purposes of implementing the FY 2017 General and Sewer Utility Special Revenue Fund budget, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2017 appropriations voted in the Sewer Utility Fund to the following funds:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Transfer to Workers Comp Fund	Workers compensation	\$ 250,000
Transfer to General Fund	Administrative overhead	1,244,073
Transfer to Sewer Capital Proj Fund	Sewer I&I	1,708,220
Transfers to other funds		<u>\$ 3,202,293</u>

STORM WATER MANAGEMENT FUND

ORDERED:

(8) That, to meet the expenses of the City of Newton Storm Water Management Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Storm Water Management Special Revenue Fund appropriations in the amount of \$2,603,698 as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 Stormwater Fund Revenue \$ 2,603,698

WATER UTILITY FUND

ORDERED:

(9) That, to meet the expenses of the City of Newton Water Utility Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Water Utility Special Revenue Fund appropriations in the amount of \$24,470,761, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 Water Rate Revenue \$ 24,470,761

ORDERED:

(10) That, for purposes of implementing the FY 2017 General and Water Utility Special Revenue Fund budgets the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2017 appropriations voted in the Water Utility Fund to the following funds:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Transfer to Workers Comp Fund	Workers compensation	\$ 250,000
Transfer to General Fund	Administrative overhead	1,256,990
Transfer to Sewer Fund	Administrative overhead	665,144
Transfers to other funds		<u>\$ 2,172,134</u>

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OTHER SPECIAL REVENUE FUNDS

ORDERED:

(11) That pursuant to the requirements of sections 53A and 53E 1/2 of Chapter 44 of the Massachusetts General Laws, the following grant, gift, and departmental revolving fund spending limits are approved for the fiscal period July 1, 2016 through June 30, 2017

Revolving & Gift Funds:		
<u>Department</u>	<u>Revolving/Gift Fund</u>	<u>Authorization</u>
City Council	Dog Park Administrative	\$ 7,500
City Council	Kendrick Fund gifts (G)	1,000
Law Department	Disabilitiy Commission Revolving	50
Planning Department	Women's Enterprise Initiatives ®	5,000
Planning Department	Conservation Land Maintenance ®	25,000
Planning Department	Environmental Science Education ®	40,000
Planning Department	Friends of Houghton Garden Gifts	6,900
Public Building Department	Branch Library Re-use Revolving ® (19)	26,773
Police Department	Sale of Surplus Property ®	75,000
Fire Department	Sale of Surplus Property ®	1,000
Fire Department	NW Hospital MDU Gifts	2,000
Public Works Department	Street Opening Permits ®	200,000
Public Works Department	Sidewalk/Curb Betterments- Unrestricted ®	300,000
Public Works Department	Sidewalk/Curb Betterments- Individuals ®	50,000
Public Works Department	Private Way Repairs ®	20,000
Public Works Department	Sale of Compost Bins ®	10,000
Health & Human Services	Human Rights Commission Revolving	668
Health & Human Services	Emergency Assistance Revolving	6,046
Senior Center	Senior Transportation ®	150,000
Senior Center	Senior Center Revolving ®	60,000
Senior Center	Senior Center Memorial Gifts	25,000
Health & Human Services	Holiday Food Gifts (G)	3,000
Senior Center	Consumer Protection Programs (G)	5,000
Senior Center	Council on Aging ®	10,000
Health & Human Services	Charles River Medical Gifts	499
Comptroller	Nathan Alden Robinson Memorial Gifts	1,000
Newtonville Area Council	Newtonville Area Council Revolving	10,000
Health & Human Services	Youth Outreach Gifts	20,000
Police Department	Cops & Kids Program Gifts	10,000

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Revolving & Gift Funds:

<u>Department</u>	<u>Revolving/Gift Fund</u>	<u>Authorization</u>
Health & Human Services	Youth Services Revolving	25,000
Veteran Services Department	Veteran Services Program Gifts	20,000
Parks & Recreation Department	Emerson Playground Gifts	1,700
Parks & Recreation Department	Park Land Maintenance ®	40,000
Parks & Recreation Department	Senior Citizen Programs ®	85,000
Parks & Recreation Department	Arts in the Parks ®	200,000
Parks & Recreation Department	Camp Programs ®	1,000,000
Parks & Recreation Department	Recreation Activities & Classes ®	1,200,000
Parks & Recreation Department	Tree Planting (G)	10,000
Parks & Recreation Department	Landscape Maintenance ®	10,000
Parks & Recreation Department	Tree Ordinance ®	175,000
Parks & Recreation Department	Newton 2000 Gifts	16,000
Parks & Recreation Department	Field Maintenance Gifts (G)	100,000
Parks & Recreation Department	Dog Park Revolving	80,000
Newton Public Library	Use of Library Bldg. & Equipment ®	8,500
Newton History Museum	Museum Admissions ®	-
Newton Public Schools	School Transportation ®	600,000
Newton Public Schools	Voc Education - Auto Technology ®	50,000
Newton Public Schools	Voc Education - Carpentry ®	50,000
Newton Public Schools	Voc Education - Graphic Communications ®	50,000
Newton Public Schools	Elementary Instrumental Music ®	200,000
Newton Public Schools	Early Morning Program	250,000
Newton Public Schools	Newton Teacher Training Institute ®	20,000
Newton Public Schools	High School Parking ®	70,000
Newton Public Schools	High School Drama	50,000
Newton Public Schools	Middle School Activities	50,000
Newton Public Schools	All City Band/Chorus/Orchestra	35,000
Newton Public Schools	Out of District Tuitions - ESL	650,000
Newton Public Schools	Out of District Tuitions - SPED	200,000
Newton Public Schools	Out of District Tuitions -Regular Educ.	200,000
Total Revolving Funds & Gifts		<u>\$ 6,517,636</u>

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State & Federal Grants:

<u>Department</u>	<u>Grant</u>	<u>Authorization</u>
City Clerk/Elections Commission	Extended Polling Hours Grant	\$ 20,000
Planning Department	Emergency Solutions Grant	159,211
Planning Department	HOME Grant	1,137,827
Planning Department	Community Development Block Grant	1,742,529
Planning Department	Mass Historic Commission	30,759
Planning Department	Continuum of Care Grant	92,008
Public Building Department	Mass Energy Green Energy Grant	250,000
Police Department	Municipal Police Staffing Grant	50,000
Police Department	SETB Dispatch Grant	60,000
Police Department	Pedestrian Safety Grant	-
Police Department	E-911 Dispatch Grant	230,000
Police Department	Bullet Proof Vest Replacement	-
Police Department	Traffic Safety Grant	12,000
Police Department	Underage Alcohol Enforcement Grant	10,000
Police Department	Byrne Jail Diversion Grant	120,000
Fire Department	Assistance to Firefighters Grant	530,000
Fire Department	Federal Emerg Operations Ctr Grant	22,000
Fire Department	MDU Operating Grant	2,000
Fire Department	HAZMAT Incident Grant	35,000
Public Works Department	CH 90 Highway	2,500,000
Health & Human Svs Dept.	Federal AFDO Training Grant	3,000
Health & Human Svs Dept.	Federal AFDO Food Grading Tool Grant	15,461
Health & Human Svs Dept.	NACCHIO/MRC Capacity Building Grant	10,000
Health & Human Svs Dept.	FDA Food Safety Grant	70,000
Health & Human Svs Dept.	School Nursing	166,460
Health & Human Svs Dept.	CDC Public Health Emergency Grant	16,579
Health & Human Svs Dept.	CDC Medical Reserve Corps Grant	3,000
Senior Center	Council on Aging Formula	167,724
Senior Center	Consumer Protection	44,000
Senior Center	Sylvia Goldberg Fund	25,000
Parks & Recreation Department	Mass Arts Lottery	15,000
Newton Public Library	LSTA Technology Grant	1,500
Newton Public Library	State Library Aid	120,000
Total Grants		\$ <u>7,661,058</u>

CITY OF NEWTON
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(12) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Employee Memorial Fountain Committee, and to credit said income to the Employee Memorial Fountain Committee gift account on a quarterly basis.

(13) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Newton Council on Aging Commission and to credit said income to the Newton Council on Aging revolving fund on a quarterly basis.

(14) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Newton Community Education program and to credit said income to the Newton Community Education revolving fund on a quarterly basis.

(15) Any item of equipment with an expected life of more than a year and with a unit value of \$1,000 or more shall be classified as capital outlay.

(15) Municipal fringe benefit appropriations and expenditures, even though budgeted in individual departmental budgets, shall be under the expenditure control of the Human Resources Director. The Comptroller may transfer fringe benefit appropriations between departments in order to meet actual fiscal year 2017 obligations.

(16) Municipal department salary and wage savings, resulting from employees being compensated from the Workers Compensation Self Insurance Fund, may be transferred by the Comptroller, with prior approval of the appropriate department head, to the Workers Compensation Self Insurance Fund.

**CITY OF NEWTON, MASSACHUSETTS
FISCAL YEAR 2017 BUDGET
APPROPRIATION SCHEDULE
Docket Item# 288-15(2)**

	Personal Services (6)	Expenses (1)	Fringe Benefits (5)	Intergovernmental	Debt Service & Capital Outlay (4)	Other	Total
GENERAL FUND:							
City Clerk/Clerk of the City Council	\$ 1,274,477	\$ 196,244	\$ 336,428	\$ -	\$ 8,500	\$ -	\$ 1,815,649
Executive	842,592	68,620	112,907	-	-	-	1,024,119
Comptroller	462,477	98,280	567,399	-	-	-	1,128,156
Purchasing/General Services	351,685	48,200	84,136	-	-	-	484,021
Assessing	1,060,275	58,025	143,587	-	-	-	1,261,887
Treasury/Collections	667,361	496,000	88,335	-	-	-	1,251,696
City Solicitor/Legal Settlements	1,244,748	276,820	145,197	-	-	-	1,666,765
Human Resources	661,045	216,244	253,833	-	-	-	1,131,122
Information Technology	1,002,373	279,970	175,128	-	125,000	-	1,582,471
Planning & Development	1,307,664	92,627	263,810	-	25,000	-	1,689,101
Public Buildings	2,445,123	1,442,446	442,622	-	219,500	-	4,549,691
Financial Information Systems	243,289	216,100	57,458	-	-	-	516,847
Police	16,817,733	899,551	2,654,346	-	408,000	-	20,779,630
Fire	17,327,627	988,140	2,582,102	-	157,000	-	21,054,869
Inspectional Services	1,246,528	67,020	272,361	-	-	-	1,585,909
Public Works	7,981,310	11,847,306	1,815,420	-	196,800	-	21,840,836
Health & Human Services	2,648,677	427,104	477,157	-	-	-	3,552,938
Senior Services	298,126	298,463	52,904	-	-	-	649,493
Veteran Services	70,718	306,135	3,324	-	-	-	380,177
Newton Public Library	3,885,820	1,126,724	707,951	-	6,000	-	5,726,495
Parks & Recreation	3,293,208	2,246,535	561,656	-	210,000	-	6,311,399
Newton History Museum	215,153	26,246	42,120	-	-	-	283,519
Debt Maturities & Interest	-	-	-	-	21,757,615	-	21,757,615
Retirement & Retiree Health Benefits	217,319	84,065	33,434,921	-	-	-	33,736,305
Budget Reserve	-	-	-	-	-	500,000	500,000
Snow & Ice Reserve	-	-	-	-	-	2,750,000	2,750,000
Wage/Salary Reserve	-	-	-	-	-	805,375	805,375
Municipal Building Maintenance Projects	-	-	-	-	-	-	-
Firefighter Protective Gear	-	-	-	-	-	-	-
Capital Stabilization Fund Transfer	-	-	-	-	-	750,000	750,000
Rainy Day Fund Transfer	-	-	-	-	-	150,000	150,000
Workers Compensation Fund Transfer	-	-	-	-	-	900,000	900,000
State Assessments (3)	-	-	-	6,175,334	-	-	6,175,334
Newton Public Schools (1)/(2)	-	-	-	-	-	211,177,825	211,177,825
GENERAL FUND TOTAL	\$ 65,565,328	\$ 21,806,865	\$ 45,275,102	\$ 6,175,334	\$ 23,113,415	\$ 217,033,200	\$ 378,969,244
COMMUNITY PRESERVATION FUND:							
Community Preservation	\$ 101,372	\$ 38,900	\$ 1,425	\$ -	\$ -	\$ -	\$ 141,697
Debt Maturities & Interest	-	-	-	-	259,782	-	259,782
Retirement	-	-	12,402	-	-	-	12,402
Fund Reserves	-	-	-	-	-	3,268,179	3,268,179
General Fund Transfer	-	-	-	-	-	-	-
COMMUNITY PRESERVATION FUND TOTAL	\$ 101,372	\$ 38,900	\$ 13,827	\$ -	\$ 259,782	\$ 3,268,179	\$ 3,682,060
STORMWATER FUND:							
Stormwater Management	\$ 805,390	\$ 764,200	\$ 159,044	\$ -	\$ 160,000	\$ -	\$ 1,888,634
Debt Maturities & Interest	-	-	-	-	53,820	-	53,820
Budget Reserve	-	-	-	-	-	-	-
General Fund Transfer	-	-	-	-	-	598,062	598,062
Retirement	-	-	63,182	-	-	-	63,182
STORMWATER FUND TOTAL	\$ 805,390	\$ 764,200	\$ 222,226	\$ -	\$ 213,820	\$ 598,062	\$ 2,603,698

**CITY OF NEWTON, MASSACHUSETTS
FISCAL YEAR 2017 BUDGET
APPROPRIATION SCHEDULE
Docket Item# 288-15(2)**

	Personal Services (6)	Expenses (1)	Fringe Benefits (5)	Intergovernmental	Debt Service & Capital Outlay (4)	Other	Total
SEWER FUND:							
Sewer Maintenance & Operation	\$ 1,619,669	\$ 1,242,186	\$ 358,566	\$ -	\$ 737,500	\$ -	\$ 3,957,921
Legal Claims & settlements	-	50,000	-	-	-	-	50,000
MWRA Sewer Assessment	-	-	-	20,648,755	-	-	20,648,755
Debt Maturities & Interest	-	-	-	-	1,764,127	-	1,764,127
Retirement	-	-	493,283	-	-	-	493,283
Operating Reserve	-	-	-	-	-	2,302,644	2,302,644
Capital Project Fund Transfer	-	-	-	-	-	-	-
Workers Compensation Fund Transfer	-	-	-	-	-	250,000	250,000
Sewer Improvement Fund Transfer	-	-	-	-	-	1,708,220	1,708,220
General Fund Transfer	-	-	-	-	-	1,244,073	1,244,073
TOTAL SEWER FUND TOTAL	\$ 1,619,669	\$ 1,292,186	\$ 851,849	\$ 20,648,755	\$ 2,501,627	\$ 5,504,937	\$ 32,419,023
							-
							-
							-
							-
WATER FUND:							
Water Maintenance & Operation	\$ 2,182,057	\$ 1,616,700	\$ 442,233	\$ -	\$ 440,000	\$ -	\$ 4,680,990
MWRA/DEP Water Assessments	-	-	-	13,036,583	-	-	13,036,583
Debt Maturities & Interest	-	-	-	-	2,955,502	-	2,955,502
Retirement	-	-	625,552	-	-	-	625,552
Employee Benefits & Insurance	-	-	-	-	-	-	-
Operating Reserve	-	-	-	-	-	1,000,000	1,000,000
Capital Reserve	-	-	-	-	-	-	-
Workers Compensation Fund Transfer	-	-	-	-	-	250,000	250,000
General Fund Transfer	-	-	-	-	-	1,256,990	1,256,990
Sewer Fund Transfer	-	-	-	-	-	665,144	665,144
WATER FUND TOTAL	\$ 2,182,057	\$ 1,616,700	\$ 1,067,785	\$ 13,036,583	\$ 3,395,502	\$ 3,172,134	\$ 24,470,761
TOTAL APPROPRIATIONS - ALL FUNDS	\$ 70,273,816	\$ 25,518,851	\$ 47,430,789	\$ 39,860,672	\$ 29,484,146	\$ 229,576,512	\$ 442,144,786

(1) Includes Appropriation for Inter Fund Transfers

(2) Single Department Appropriation for Newton Public Schools per School Finance Law.

(3) Includes Estimated State & County Assessments

(4) Any item of equipment with a value of \$1,000 or more, shall be considered capital outlay.

(5) The Comptroller may transfer fringe benefit appropriations between departments as needed.

(6) Departmental salary and wage savings, resulting from employees being on workers compensation, may be transferred to the Workers Compensation Self Insurance Fund by the Comptroller, with prior approval of the appropriate department head.