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STAFF MEMORANDUM

Meeting Date: July 12, 2022
DATE: June 30, 2022
TO: Auburndale Historic District Commission
FROM: Barbara Kurze, Senior Preservation Planner
SUBJECT: **Additional Review Information**

The purpose of this memorandum is to provide the members of the Auburndale Historic District Commission (Auburndale HDC) with information about the significance of the properties being reviewed and the application process, which may be useful in the review and decision-making process of the Auburndale HDC. Additional information may be presented at the meeting that the Auburndale HDC can take into consideration when discussing a Local Historic District Review application.

Dear Auburndale HDC Members,

The following is additional information for the Local Historic District Review applications that you should have received in your meeting packet.

Applications

256 Woodland Road – Certificate of Appropriateness

HISTORIC SIGNIFICANCE: The circa 1926 Colonial Revival house was first owned by William and Grace Tenney. William worked as an insurance agent in Boston.

APPLICATION PROCESS: The owners want to replace the brick front walkway with cobblestone, to replace the entry stairs and landing, and to add a cobblestone apron at the driveway entry.

Notes: The commission has approved cobblestone aprons where appropriate.

MATERIALS PROVIDED:
Photographs
Product and material information
MHC Form B

71 Woodland Road – Certificate of Appropriateness

HISTORIC SIGNIFICANCE: The Colonial Revival house was built in 1912.

APPLICATION PROCESS: The owners want to expand rear second-story deck, replace one set of windows with a slider door, install railing system and replace support posts.

Notes: The back of the house is visible from Hancock Street (trees and vegetation are considered temporary and the commissions treat them as though they don't exist.)

MATERIALS PROVIDED:

Photos

Drawings

Product information

Administrative discussion

Minutes: Review June minutes

Update on remote meetings: Remote meetings may get extended until December 2023. If they are not extended, commissions will have to meet in person in City Hall.

Commission elections: Historic District Commissions are required to vote for Chair, Vice Chair and Secretary from the full members at the start of the fiscal year, which is July.

Commission process review: Start the review and discussion of the Rules & Regulations and Design Guidelines. The documents are included in the meeting materials.

- Review draft Rules & Regulations
- Q&A
- Review Design Guidelines including Newton's online Historic Preservation Design Guidelines, the Auburndale Design Guidelines, and the draft Chestnut Hill HDC Design Guidelines which may serve as a template for all the commissions.