



Ruthanne Fuller  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone  
(617) 796-1120  
Telefax  
(617) 796-1142  
TDD/TTY  
(617) 796-1089  
www.newtonma.gov

Barney S. Heath  
Director

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**MINUTES OF PUBLIC MEETING AND PUBLIC HEARINGS  
AUBURNDALE HISTORIC DISTRICT COMMISSION**

**DATE:** July 12, 2022

**PLACE/TIME:** Fully Remote  
7:00 p.m.

**ATTENDING:** Nancy Grissom, Acting Chair  
Dante Capasso, Member  
Paul Dudek, Member  
Josh Markette, Alternate  
Joel Shames, Alternate  
Barbara Kurze, Staff

**ABSENT:** David Kayserman, Member  
Richard Alfred, Alternate  
Martin Smargiassi, Alternate

The meeting was called to order at 7:00 p.m. with Nancy Grissom presiding as Acting Chair. Voting permanent member were D. Capasso and P. Dudek. J. Markette and J. Shames were appointed to vote as full members. B. Kurze acted as recording secretary and the meeting was recorded on Zoom. J. Markette joined the meeting later, after the review of 71 Woodland Road.

**71 Woodland Road – Certificate of Appropriateness**

Owner Vincent Ng presented an application to expand the rear second-story deck, replace one set of windows with a slider door, install a railing system and replace the support posts. Part of the project would be visible from Hancock Street.

**Materials Reviewed:**

Photos  
Drawings  
Product specifications

P. Dudek and D. Capasso commented that the project would be appropriate as long as the traditional railing option was used. P. Dudek moved to grant a Certificate of Appropriateness for the application as submitted

with the condition for the traditional railing system. D. Capasso seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0.

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**RECORD OF ACTION:**

**DATE:** July 13, 2022

**SUBJECT:** 71 WOODLAND RD - Certificate of Appropriateness

At a scheduled meeting and public hearing on July 12, 2022 the Auburndale Historic District Commission, by roll call vote of 4-0,

**RESOLVED** to **grant** a Certificate of Appropriateness for the project as submitted at 71 WOODLAND RD to expand the rear second-story deck, replace one set of windows with a slider door, install a railing system and replace the support posts with the requirement that the railing system will be the traditional design option that is appropriate for the age and style of the house.

Voting in the Affirmative:

- Nancy Grissom,  
Acting Chair
- Dante Capasso,  
Member
- Paul Dudek,  
Member
- Joel Shames,  
Alternate

Voting in the Negative: Abstained:

Recused:

J. Markette joined the meeting.

**Administrative Discussion:**

Minutes: The June minutes were approved.

Update on remote meetings: The Law Department advised that commission meetings would continue to be fully remote.

Commission elections: J. Shames moved to elect the slate of officers: Dante Capasso, Chair; Nancy Grissom, Vice-Chair; and Paul Dudek, Secretary. P. Dudek seconded the motion. There was a roll call vote and the motion passed, 5-0.

**RECORD OF ACTION:**

**DATE:** July 13, 2022

**SUBJECT:** Auburndale Historic District Commission Election

At a scheduled meeting and public hearing on July 12, 2022, the Auburndale Historic District Commission, by vote of 5-0,

**RESOLVED** to elect Dante Capasso as Chair, Nancy Grissom as Vice Chair and Paul Dudek as Secretary.

Voting in the Affirmative:

Nancy Grissom, Acting Chair

Dante Capasso, Member

Paul Dudek, Member

Josh Markette, Alternate

Joel Shames, Alternate

Commission process review: The Rules & Regulations draft for Chestnut Hill was reviewed and there was discussion about the commission meeting process. Commission members will provide feedback and edits in a future meeting. Design Guidelines would also be reviewed at a future meeting.

The meeting was adjourned at 8:50 p.m.

Recorded by Barbara Kurze, Senior Preservation Planner