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**Newton Free Library Board of Trustees:  
Development Committee**

Wednesday, October 26, 2022 – 3 pm

Location: Trustees Room

**AGENDA**

1. Call to order
2. Welcome/ assign minutes
3. Reports
  - a. Jacqui Morton, Development Director
    - i. Summary of first month
    - ii. City Wide Mailing Status
    - iii. Priorities for the next 3 months
    - iv. Development reporting form
  - b. Sharon Stout, Committee Designated Supervisor
    - i. Observations on new development team
    - ii. September Spring Fling Goals and Net Income
    - iii. Spring Fling 2023 Planning
  - c. Paula Norato, Development Officer
    - i. Observations and feedback of first month and Spring Fling 2022
4. Miscellaneous
  - a. Draft outline of responsibilities and priorities for Development Officer
  - b. Set date for future Development Committee meetings
5. Adjournment