

CITY OF NEWTON, MASSACHUSETTS
PURCHASING DEPARTMENT
purchasing@newtonma.gov
Fax (617) 796-1227

March 3, 2023

ADDENDUM #1
INVITATION FOR BID #23-72

ANNUAL ELEVATOR MAINTENANCE AND REPAIRS

THIS ADDENDUM IS TO: ANSWER THE FOLLOWING QUESTIONS:

Q1. What company currently has the elevator maintenance/repairs contract?

A1. Motion Elevator.

Q2. Please send the previous bid pricing/tabulations results from ALL Bids submitted.

A2. See attached.

Q3. How much was the entire annual cost for the Elevator Maintenance w/repairs, testing, etc.?

A3. \$148,500 for the fiscal year ending June 30, 2022.

Q4. Are all service calls and all repairs billable?

A4. Yes, unless they are for a call back for an issue not resolved.

Q5. Is the annual state inspection cost to be included in the pricing or will this be billed separately?

A5. There are separate line items on the Bid Form, Invitation For Bids p. 8.

Q6. Is the annual state inspection Permit fee to be included in the pricing or will this billed separately?

A6. See A5.

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR
BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD
RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.**

Thank you.



Nicholas Read
Chief Procurement Officer

City of Newton, Massachusetts
Purchasing Department
Comparison of Bids

**INVITATION TO BID #21-40
Elevator Maintenance & Repair**

Bid Opening Time: March 25, 2021 at 11:00 am
Public Building / Josh Morse

BIDDERS	No. of Elevators	Visits per Year	Motion Elevator		Embree & White Elevator	
			UNIT COST	TOTAL	UNIT COST	TOTAL
ITEM						
SCHEDULED MAINTENANCE						
Hydraulic Elevator -Monthly Service	31	12	\$50.00	\$18,600.00	\$100.00	\$37,200.00
Electric Elevators - Quarterly Service	1	4	\$50.00	\$200.00	\$100.00	\$400.00
Chair/Vertical Lifts - Semi Annual Service	10	2	\$30.00	\$600.00	\$100.00	\$2,000.00
STATE INSPECTION, ANNUAL						
Hydraulic Elevator -Monthly Service	32		\$700.00	\$22,400.00	\$700.00	\$22,400.00
Electric Elevators - Quarterly Service	10		\$500.00	\$5,000.00	\$700.00	\$7,000.00
Total- Scheduled Maintenance			\$46,800.00		\$69,000.00	
UNSCHEDULED MAINTENANCE & REPAIRS						
Standard Rate	ⓧ	500	\$160.00	\$80,000.00	\$190.00	\$95,000.00
Premium Rate	ⓧ	100	\$80.00	\$8,000.00	\$250.00	\$25,000.00
Material Allowance			\$35,000.00		\$35,000.00	
Total- Unscheduled Maintenance			\$123,000.00		\$155,000.00	
GRAND TOTAL			\$169,800.00		\$224,000.00	

Award Recommended To:

_____ Date

_____ Chief Procurement Officer Date

_____ Vendor#

_____ Department Head Date

_____ Mayor or her designee Date

Notes Regarding Specific Bids