



Finance Committee Agenda

City of Newton **In City Council**

Monday, February 10, 2020

7:00 PM
Room 211

Items scheduled for discussion:

#115-20 Authorization to expend a \$43,943 Office of Public Safety and Security Grant
HER HONOR THE MAYOR requesting authorization to accept and expend a forty-three thousand nine hundred and forty-three dollar (\$43,943) grant from the Executive Office of Public Safety and Security for the purpose of funding overtime to have Police Officers monitor high accident locations and conduct traffic enforcement through written warnings and/or citations.

Referred to Public Facilities and Finance Committees

#114-20 Approve \$500,000 for snow and ice removal
HER HONOR THE MAYOR requesting authorization to transfer the sum of five hundred thousand dollars (\$500,000) from the Budget Reserve – Snow and Ice Removal Account to the following accounts:

DPW Overtime, Snow & Ice Removal
(0140123-513010)..... \$200,000
DPW Rental Vehicles/Subcontractors
(0140123-527301)..... \$300,000

Public Facilities Approved 5-0 (Councilor Crossley not voting)

#116-20 Approve a proposed contract for online pay services
TREASURY DEPARTMENT requesting authorization to approve a proposed five year contract for online payment services with the vendor as chosen by the RFP evaluation committee.

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

#379-19(7) CPC Recommendation to amend funding source for Webster Woods acquisition
COMMUNITY PRESERVATION COMMITTEE recommending authorization for the City Treasurer to amend the funding source for \$740,000 seven hundred and forty thousand dollars to fund legal and conservation restriction expenses for Webster Woods approved by Council Orders #379-19 (3) and (4) to allow the City to borrow seven hundred and forty thousand dollars (\$740,000) as authorized by G. L. c. 44B, sec. 11, for a period of 30 years, and any expenditures already appropriated from the CPC's Open Space Reserve and Restricted Fund Balance for Open space pursuant to the CPC's original recommendations be reimbursed from the sale of such bonds or notes, and that any premium received upon the sale of such bonds or notes, less any such premium applied to the payment of issuance costs of the bonds or notes shall be deposited in the Community Preservation Fund's restricted fund balance for open space.

#112-20 Submittal of the CAFR, and external audit reports
COMPTROLLER transmitting the Comprehensive Annual Financial Report and external audit reports for fiscal year ending June 30, 2019 for City Council review/acceptance.

Chair's Note: The Committee will review the June 30, 2019 Independent Financial Audit Report with Matt Hunt of Clifton, Larson, Allen, LLC, the City's independent auditor. Please bring the Management Letter, GAO and OMB A-133 Reports, and the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2019 that you received in the packet. The reports can also be found online at: <http://www.newtonma.gov/gov/comptroller/new.asp>

#111-20 Reappointment of James Shaughnessy to the Board of Assessors
HER HONOR THE MAYOR reappointing James Shaughnessy, 17 Whirty Circle, Hopkinton, as a member of the Board of Assessors for a term to expire February 1, 2023. (60 days 04/03/20)

Respectfully submitted,

Rebecca Walker Grossman, Chair



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

115-20

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
rfuller@newtonma.gov

January 29, 2020

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to accept and expend the sum of \$43,943 provided by the Executive Office of Public Safety and Security. Details are attached.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

RECEIVED
Newton City Clerk
2020 JAN 29 AM 9:38
David A. Olson, CMC
Newton, MA 02459



City of Newton
Police Department



TELEPHONE
 (617) 796-2101
 FAX # (617) 796-3679

DAVID L. MACDONALD
 CHIEF OF POLICE

Office of the Chief of Police
 HEADQUARTERS
 1321 WASHINGTON STREET
 NEWTON, MASSACHUSETTS 02465

January 28, 2020

Hon. Ruthanne Fuller
 Newton City Hall
 1000 Commonwealth Avenue
 Newton, Massachusetts 02459

Re: Request to Accept and Expend Funds from EEOPS Grant

Dear Mayor Fuller,

I am respectfully requesting that the Newton Police Department be allowed to accept \$43,943 from the Executive Office of Public Safety and Security. Approximately half of the funds (\$22,603) have been authorized for expenditure now through September 15, 2020 and we are looking to expend these funds as soon as possible. The balance will be provided as additional funds are received by the NHTSA.

The purpose of this grant is to fund overtime to have Police Officers monitor high accident locations and conduct Traffic Enforcement through written warnings and/or citations. I have attached letters from the Governor's Office and from the Office of Grants and Research at EEOPS with further information.

Respectfully,

A handwritten signature in black ink, appearing to read "David L. MacDonald".

David L. MacDonald
 Chief of Police

FIRST ACCREDITED CITY POLICE DEPARTMENT IN MASSACHUSETTS





CHARLES D. BAKER
Governor

Office of the Governor
Commonwealth of Massachusetts

State House
Boston, Massachusetts 02133
Tel: (617) 725-4000

KARYN E. POLITO
Lieutenant Governor

January 15, 2020

Chief David MacDonald
Newton Police Department
1321 Washington Street
Newton, MA 02465

Dear Chief MacDonald:

Congratulations! We are pleased to inform you that the Newton Police Department has been selected to receive a federal fiscal year 2020 (FFY20) Sustained Traffic Enforcement Program grant award from the Executive Office of Public Safety and Security's Office of Grants and Research (EOPSS/OGR). Funding was made possible from the FFY20 National Highway Traffic Safety Administration grant program. Based on the expected federal funding to support this award, your maximum award amount is \$43,943.

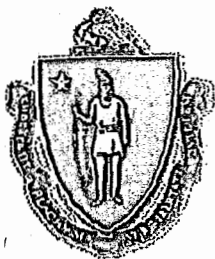
Please note, funding will be made available through September 15, 2020. All award documents necessary to make this award official will be provided to you by OGR. If you have any questions regarding this matter, please contact Deb Firlit, Program Coordinator, at Deborah.Firlit@mass.gov or 617-725-3356.

We thank you for the work you do to keep Massachusetts roads safe for everyone.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito



The Commonwealth of Massachusetts
Executive Office of Public Safety & Security

Office of Grants & Research

Ten Park Plaza, Suite 3720-A

Boston, Massachusetts 02116

Tel: 617-725-3301

Fax: 617-725-0260

www.mass.gov/ogr

Thomas A. Turco, III
 Secretary

Kevin J. Stanton
 Executive Director

Charles D. Baker
 Governor

Karyn E. Polito
 Lieutenant Governor

January 15, 2020

Chief David MacDonald
 Newton Police Department
 1321 Washington Street
 Newton, MA 02465

Dear Chief MacDonald:

The Executive Office of Public Safety and Security's Office of Grants and Research (EOPSS/OGR) is pleased to inform you that the Newton Police Department has been awarded a grant to support the Sustained Traffic Enforcement Program for federal fiscal year 2020.

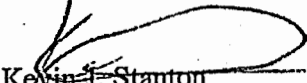
Based on the expected federal funding from the National Highway Traffic Safety Administration (NHTSA), your maximum award amount will be \$43,943. At this time, you are receiving only a partial award amount of \$22,603, and it is available through September 15, 2020. The balance of the award will be provided as additional funds are received from NHTSA.

This is a reimbursable grant. For your records, enclosed is a Subrecipient Grant Award Details Notification document that we are required to share with your office.

Your point of contact at OGR is Deb Firlit, Program Coordinator. She can be reached at Deborah.Firlit@mass.gov or 617-725-3356.

We look forward to working with your department to improve traffic safety within the Commonwealth.

Sincerely,


 Kevin J. Stanton
 Executive Director



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

114-20

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
rfuller@newtonma.gov

January 29, 2020

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer the sum of \$500,000 from Acct # 0110498-597400 Reserve for Snow & Ice Removal to the following accounts:

Account Name	Account #	Amount
DPW Overtime, Snow & Ice Removal	0140123-513010	\$200,000
DPW Rental Vehicles/Subcontractors	0140123-527301	\$300,000

Additional details are attached. Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

RECEIVED
Newton City Clerk
2020 JAN 29 AM 9:38
David A. Olson, CMC
Newton, MA 02459

City of Newton



DEPARTMENT OF PUBLIC WORKS

OFFICE OF THE COMMISSIONER

1000 Commonwealth Avenue
 Newton Centre, MA 02459-1449

Ruthanne Fuller

Mayor

To: Mayor Ruthanne Fuller
 Maureen Lemieux, CFO
 City Council

From: Jim McGonagle, Commissioner of Public Works

Subject: Snow

Date: 1/16/20

Hello

As of January 31st, the city has responded to 12 snow and ice events totaling 22.8 inches of snowfall. The city has spent a total of \$2,819,359.56 with an average cost of \$123,656 per inch of snow. The current snow expenses are detailed below:

	Budgeted	Expenses
Total Personnel	\$ 683,300.00	\$ 587,838.17
Total Contractors	\$ 1,400,000.00	\$ 1,124,220.00
Salt	\$ 335,000.00	\$ 484,744.68
Equipment	\$ 86,700.00	\$ 622,556.71
Total	\$ 2,505,000.00	\$ 2,819,359.56

Sincerely,

Jim McGonagle
 Commissioner of DPW

Jim McGonagle
 Commissioner

Telephone: (617) 796-1009 • Fax: (617) 796-1050 • jmcgonagle@newtonma.gov

January 31, 2020

The Treasury Department requests that the Newton City Council approve a proposed contract for online payment services.

M.G.L. c. 30B, §12(b) provides, in part, that "[u]nless authorized by majority vote, a procurement officer shall not award a contract for a term exceeding three years, including any renewal, extension, or option."

The Treasury Department would like to solicit proposals for an online service contract for an initial term of three (3) years, with the option to exercise two one (1) year extension options. Changing vendors for online payment services is disruptive, and the City and its citizens when use these services would benefit from continuity of service.

The extension options do, however, give the City the ability to opt out of the contract after three years in the event it wishes to select another provider.

As the potential maximum term of the proposed contract is five (5) years, a majority vote of City council approving the contract is required.

RECEIVED
Newton City Clerk

2020 JAN 31 AM 11:39

David A. Olson, CMC
Newton, MA 02459

City of Newton**Treasury and Collection Department**

Rosemarie A. Woods, Treasurer and Collector

1000 Commonwealth Avenue

Newton, MA 02459

TELEPHONE (617) 796-1330

FACSIMILE (617) 796-1343

www.newtonma.gov

Ruthanne Fuller
Mayor

October 30, 2019

The Honorable Ruthanne Fuller
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Vendor Contract # C-153268

Dear Mayor Fuller,

The above-referenced contract with City Hall Systems for Online Bill Pay Processing Services expires on 12/31/2019. I am preparing a request for proposal and would like to enter into a five year agreement with the vendor as chosen by the RFP evaluation committee.

Thank you for your attention to this request.

Sincerely,

Rosemarie Woods
Treasurer & Collector
(617)796-1336

cc: Maureen Lemieux

**CITY COUNCIL
CITY OF NEWTON**

DOCKET REQUEST FORM

DEADLINE NOTICE: Council require items to be docketed with the Clerk of the Council **NO LATER THAN 7:45 P.M. TUESDAY, PRIOR TO THE MONDAY FULL COUNCIL MEETING** in order to be voted to be assigned to Committee(s) that evening.

To: Clerk of the City Council

Date: 17 January 2020

From (Docketer): Alice E. Ingerson, for Community Preservation Committee

Address/phone/email: Planning & Development Dept., Newton City Hall,
communitypreservation@newtonma.gov, 617.796.1144

Additional sponsors: _____

RECEIVED
Newton City Clerk
2020 JAN 27 PM 2:55
David A. Olson, CMC
Newton, MA 02459

1. Please docket the following item (edit if necessary):

The COMMUNITY PRESERVATION COMMITTEE recommending that the City Council authorize the Treasurer to borrow \$15,740,000 as authorized by General Laws Chapter 44B, Sect. 11, for a period of 30 years to provide the total CPA funding previously recommended by the CPC and approved by the City Council for costs related to the acquisition through eminent domain of approximately 17.4 acres of undeveloped woodlands at 300 Hammond Pond Parkway, also known as Webster Woods;

and that any direct CPA funding already appropriated and/or spent for this project before the proceeds of this debt financing become available be either reimbursed, if spent, or returned, if not yet spent, to Newton's Community Preservation Fund.

2. The purpose and intended outcome of this item is:

☐ Fact-finding & discussion
☒ **Appropriation, transfer, expenditure, or bond authorization**
☐ Special permit, site plan approval, zone change (public hearing required)

☐ Ordinance change
☐ Resolution
☐ License or renewal
☐ Appointment confirmation
☐ Other

3. I recommend that this item be assigned to the following committees:

☐ Programs & Services
☐ Zoning & Planning
☐ Public Facilities
☐ Post Audit & Oversight

☐ Finance
☐ Public Safety
☐ Land Use

☐ Real Property
☐ Special Committee
☐ No Opinion

4. This item should be taken up in committee:

☒ **Immediately** (Emergency only, please). Please state nature of emergency: _____
☐ As soon as possible, preferably within a month
☐ In due course, at discretion of Committee Chair
☐ When certain materials are made available, as noted in 7 & 8 below
☐ Following public hearing

PLEASE FILL OUT REVERSE SIDE

5. I estimate that consideration of this item will require approximately:

- ☐ One half hour or less
☐ More than one hour
☐ More than one meeting
- ☒ Up to one hour
☐ An entire meeting
☐ Extended deliberation by subcommittee

6. The following people should be notified and asked to attend deliberations on this item. (Please check those with whom you have already discussed the issue, *especially relevant Department Heads*):*City personnel*Barney Heath, Planning & Development Director, x1131, bheath@newtonma.govAlissa Giuliani, City Solicitor, x1249, agiuliani@newtonma.govOuida Young, City of Newton Consulting Attorney, x1258, ocmy22@gmail.com*Other contacts*Mark Armstrong, Chair, Community Preservation Committee, 617.840.7174, mark@oma-architect.com

7. The following background materials and/or drafts should be obtained or prepared by the Clerk's office prior to scheduling this item for discussion *:

8. I ☐ have or ☒ intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. *

CPC funding recommendation, with supporting documents.

(*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk's office by 2 p.m. on Thursday before the upcoming Committee meeting when the item is scheduled to be discussed so that Councillors have a chance to review all relevant materials before a scheduled discussion. Materials not submitted 48 hours in advance of a meeting to discuss an item will require a vote to suspend the rules the night of the Committee's discussion.)

Please check the following:

9. ☐ I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.10. ☒ I would like the Clerk's office to contact me to confirm that this item has been docketed, ☒ and inform me of the docket item number.Email contact preferred: bheath@newtonma.govMy daytime phone number is: 617.796.113111. ☒ I would like the Clerk's office to notify me when the Chairman has scheduled the item for discussion.

Thank you.

Alice E. Ingerson

Signature of person docketing the item

[Please retain a copy for your own records]



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Department of Planning and Development
1000 Commonwealth Avenue Newton, Massachusetts 02459

379-19(7)

Telephone
(617) 796-1120
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(617) 796-1142
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(617) 796-1089
www.newtonma.gov

Barney S. Heath
Director

**Community Preservation Committee
Funding Recommendation Revision for
Hammond Pond Parkway – Land Acquisition**

date: 17 January 2020

from: Community Preservation Committee

to: The Honorable City Council

cc: Her Honor Mayor Ruthanne Fuller

REVISION of RECOMMENDED FUNDING METHOD

On 14 January 2020, the Community Preservation Committee voted to recommend debt financing for all City funding for this project, as follows:

Uses of Funds	
acquisition cost (pro tanto award)	\$15,200,000
conservation restriction stewardship grant to Newton Conservators	\$15,000
other costs, including fees, legal and associated costs, bond issuance	\$725,000
Total Uses	\$15,940,000
Sources of Funds	
CPA funding: debt authorization (30-year)	\$15,740,000
community donation toward acquisition cost (pro tanto award)	\$200,000
Total Sources	\$15,940,000

The CPC's 14 January 202 funding motion below is identified as motion 4 to reflect that, other than the funding method, all other aspects of the funding recommendation and the previous three motions for this project that the CPC forwarded to the City Council on 18 November 2019 remain in effect:

1. Land Acquisition Method
2. Grant to Newton Conservators for Conservation Restriction
3. Funding of Legal and Other Costs for Land Acquisition

4. FUNDING METHOD

Adopted by the CPC on 14 January 2020 by a vote of 8-0, member Rick Kronish absent:

Relative to the taking by the City of Newton by eminent domain of approximately 17.4 acres of undeveloped woodlands at 300 Hammond Pond Parkway, also known as Webster Woods, the Community Preservation Committee (CPC) hereby recommends that the funds for legal and other costs for land acquisition appropriated by City Council Order #379-13(3) and a grant to Newton Conservators for a conservation restriction appropriated by City Council Order #370-19(4), based on the CPC's 18 November 2019 funding recommendation, be reimbursed, or if unspent be returned

(motion continues on page 2)

website www.newtonma.gov/cpa

staff contact Community Preservation Program Manager

email communitypreservation@newtonma.gov phone 617.796.1144

Preserving the Past  Planning for the Future

(motion continued from page 1)

to the Community Preservation Fund's restricted fund balance for open space, and that instead the City Council authorize the treasurer to borrow \$740,000 for these two purposes, issuing any bonds or notes that may be necessary for that purpose, as authorized by General Laws Chapter 44B, Sec. 11, or any other general or special law, for a period of 30 years.

As required by Chapter 44B, Sec. 11, all proceeds from general obligation bonds or notes issued under this authorization shall be deposited in the Community Preservation Fund, and any expenditures already made from the CPC's Fiscal 2020 Open Space Reserve and restricted fund balance for Open Space pursuant to the Community Preservation Committee's original recommendations be reimbursed from the sale of such bonds or notes.

The Community Preservation Committee further recommends that any premium received upon the sale of such bonds or notes, less any such premium applied to the payment of issuance costs of the bonds or notes, shall be deposited in the Community Preservation Fund's restricted fund balance for open space.

ATTACHMENTS delivered to City Clerk on behalf of the City Council:

- Mayor's request for this revision of funding method, with City Council Order #379-19(3), 2 December 2019, including a resolution urging the Mayor to submit such a request to the CPC

Additional information, including the CPC's original 18 November 2019 funding recommendation and the 2 December 2019 City Council orders based on that recommendation, is available on the CPC's 300 Hammond Pond Parkway webpage:

www.newtonma.gov/gov/planning/cpa/projects/webster.asp#Webster



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

379-19(7)

Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

January 2, 2020

Newton Community Preservation Committee
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Dear Members of the CPC,

I am pleased to report that the Order of Taking for Webster Woods was recorded on December 24, 2019, and the City is now the owner of this very special woodlands. The CPC included in its recommendations for acquisition of Webster Woods \$740,000 for legal and other professional fees needed for this acquisition as well as for the conservation restriction itself, with the funds to come from the CPC Community Preservation Open Space Reserve and Restricted Fund Balance for Open Space.

In its approval of the CPC's recommendations, the City Council requested that I ask the CPC to consider bonding the \$740,000, with the bonded funds used to reimburse these two CPC accounts. I have enclosed a copy of the City Council Order which includes this request.

Accordingly, I am asking the CPC to consider amending its recommendations regarding the funding sources for these two items and request that these funds also be bonded.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

Copy: Susan Albright, City Council President

#379-19(3)

CITY OF NEWTONIN CITY COUNCIL

December 2, 2019

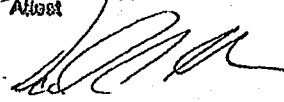
ORDERED:

That, in accordance with the recommendations of the Community Preservation Committee, through its Chairman, Mark Armstrong and the Committee of the Whole, through its Chair, President Marc Laredo, the sum of Seven Hundred Twenty-five Thousand and no/100ths (\$725,000) is hereby appropriated and transferred from the Community Preservation Fund's Fiscal 2020 Open Space Reserve and restricted fund balance for open space, to be expended under the direction and control of the City Solicitor for legal services and other costs required for acquisition of approximately 17.4 acres of undeveloped wooded land, including trees, waters and structures located on the property at the rear of 300 Hammond Pond Parkway (known as Webster Woods) for open space purposes.

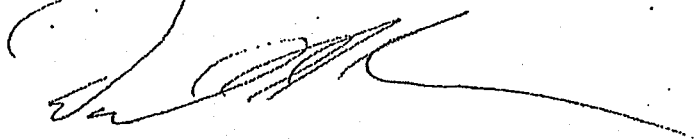
FROM:	Community Preservation Open Space Reserve	
	(58A10498-57900D).....	\$351,305
FROM:	Restricted Fund Balance for Open Space	
	(5840-3599).....	\$373,695
TO:	Webster Woods Legal Services	
	(58A10803-579500)	\$725,000

RESOLVED:

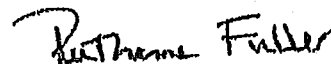
The City Council requests that at the appropriate time the Mayor's office will request a bond authorization for \$740,000 from the CPC to reimburse the CPC Preservation Fund's Fiscal 2020 Open Space Reserve and restricted fund balance for open space that is currently being appropriated for Legal Fees and a Conservation Restriction for Webster Woods.

A True Copy
Attest

City Clerk of Newton, Mass.

Under Suspension of Rules
Readings Waived and Approved
24 years - 0 days

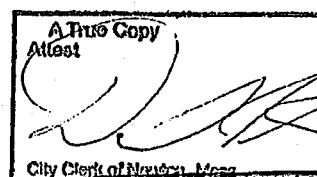


(SGD) DAVID A. OLSON
City Clerk



(SGD) RUTHANNE FULLER
Mayor

Date: 12/4/19





Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

111-20
Telephone
(617) 796-1100
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(617) 796-1089
Email
rfuller@newtonma.gov

January 3, 2020

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to reappoint James Shaughnessy of 17 Whirly Circle, Hopkinton as a member of the Board of Assessors. His term of office shall expire on February 1, 2023 and his appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

A handwritten signature in black ink that reads "Ruthanne Fuller".

Ruthanne Fuller
Mayor

RECEIVED
Newton City Clerk

2020 JAN 22 PM 3:43

David A. Olson, CMC
Newton, MA 02459